

**WEST DEER
TOWNSHIP
SUPERVISORS
MEETING**



October 17, 2018

6:30 p.m./Executive Session

7:00 p.m./Regular Business Meeting

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

**WEST DEER TOWNSHIP
Board of Supervisors
October 17, 2018**

**6:30 pm: Executive Session
7:00 pm: Regular Business Meeting**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
9. Police Chief's Report
10. Building Inspector / Code Enforcement Officer's Report
11. Report from the Parks and Recreation Board
12. Engineer's Report
13. Acceptance: Cured in Place Piping Bid / Russellton Plaza
14. Adoption: Ordinance No. 428 (Combining of Voting Districts)
15. Adoption: Ordinance No. 429 (Stormwater Management Plan)
16. Advertisement: Mueller Street Demolition
17. Advertisement: Ordinance No. 430 (Adoption of Roads in the Oakwood Heights Plan)
18. Approval: EMS Building Transfer
19. Approval: Resolution No. 2018-8 (Fee Schedule)
20. Approval: Youth Flag Football Proposal
21. Authorization: HB2564 (Wireless Facilities Management) Opposition Letter
22. Discussion: Public Outreach
23. Discussion: Sunset Drive
24. Committee Reports
25. Old Business
26. New Business
27. Set Agenda: November 21, 2018
28. Comments from the Public
29. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

4 Executive Session Held

REGISTERED COMMENTS FROM THE PUBLIC

- None

5

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

6

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE SEPTEMBER 19, 2018 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE SEPTEMBER 19, 2018 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr.; Beverly Jordan; Arlind Karpuzi; Joyce A. Romig; and Gerry Vaerewyck. Member absent: Shawn Maudhuit. Also present were: Daniel J. Mator, Jr., Township Manager; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced the Board held an Executive Session at 6:30 p.m. to discuss two issues: a real estate matter that involved the EMS property, and possible litigation matter involving a contractor.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- None

ACCEPT MINUTES

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to accept the minutes of the 15 August 2018 meeting as presented. Motion carried unanimously 6-0.

APPOINTED AUDITOR'S REPORT

The Township Auditor, Mr. Mark Turnley, CPA, was present and reported on the 2017 Audit Report and several detailed reports he submitted to the Board. Mr. Turnley answered a few brief questions from the supervisors.

TAX ABATEMENT SPEAKER

Mr. Mike Netzel, Keller Williams Realty, was in attendance and gave a presentation on the effects on a tax abatement program. Questions/answers took place throughout his presentation.

MONTHLY FINANCIAL REPORT

Mrs. Nardis was not present. Mr. Mator read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 August 2018

I - GENERAL FUND:

	<u>August</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	338,180.47	4,419,651.91	75.93%
Expenditures	304,173.15	2,805,721.56	48.20%

Cash and Cash Equivalents:

Sweep Account	1,834,479.87	<u>1,834,479.87</u>
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II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	21,283.51
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Fire Tax Fund:

Sweep Account - Restricted	100,588.28
----------------------------	------------

State/Liquid Fuels Fund:

Sweep Account - Restricted	428,476.61
----------------------------	------------

550,348.40

Investments:**Operating Reserve Fund:**

Sweep Account - Reserved	806,199.42
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Capital Reserve Fund:

Sweep Account - Reserved	329,707.82
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1,135,907.24

III - CAPITAL PROJECT FUNDS:**Cash and Cash Equivalents:**

0.00

0.00

TOTAL CASH BALANCE 08/31/18

3,520,735.51

Interest Earned August 2018

955.83

	<u>08/1/2018</u>	<u>August</u>	<u>08/31/2018</u>
	<u>Debt Balance</u>	<u>Principal</u>	<u>Debt Balance</u>
		<u>Payment</u>	
Mars National - VFC #3	\$217,512.82	\$2,607.94	\$215,443.12
NexTier Bank VFC #2	\$446,209.09	\$2,680.96	\$444,968.21

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to approve the Finance Officer's Report as submitted. Motion carried unanimously 6-0.

LIST OF BILLS

Air-Vac.....	5968.00
Bearcom	1242.02
Best Wholesale Tire Co., Inc.....	62.65
Culverts, Inc.	1890.00
Griffith, McCague & Happel, PC.....	1396.50
Hampton Concrete Products Inc.....	258.00
Hei-Way, LLC.....	390.03
Jordan Tax Service, Inc.....	688.94
Kress Tire	1008.00
MRM Workers' Comp Fund	16749.43
North East Attachment & Track.....	2718.00
Office Depot.....	789.38
Roadsafe Traffic Systems.....	625.00
Shoup Engineering Inc.	1680.25
Stephenson Equipment, Inc.	11103.19
Toshiba Financial Services.....	482.52
Tristani Brothers, Inc.....	2557.14
Youngblood Paving Inc.....	343032.08

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

TAX REFUNDS

The Board is in receipt of the list from the Tax Collector requesting the issuance of real estate tax refunds due to assessment changes by Allegheny County for the years 2017 & 2018.

2018 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Grzywna, Edward A & Elizabeth A.	1214-A-109	\$239.98
Marks, Lee	1667-S-320	\$ 68.41
Mazurek, Ronald J. & Jacqueline	1214-E-343	\$ 67.10

2017 REAL ESTATE TAX REFUND

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Marks, Lee	1667-S-320	\$ 69.67

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 6-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of August 2018. A copy of the report is on file at the Township.

Supervisor Vaerewyck thanked the Chief, the Police Department, Fire Department, and EMS, for their response to a medical emergency on his farm.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was attending a training seminar but he provided the Board a summary report on Code Enforcement for the month of August 2018. A copy of the report is on file at the Township.

PARKS AND RECREATION BOARD REPORT

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

DEVELOPMENTS/PROJECTS

Projects

- 2018 Road Improvement Project
 - Mr. Shoup mentioned that Youngblood Paving had been milling and paving in the Township and that Russell Standard has completed the bituminous seal coat work on Trump Road, Lick Road, and Carl Lane.
- Cedar Ridge Storm Sewer Rehabilitation
 - Mr. Shoup informed the Board that Jet Jack has completed lining work on the storm sewers.
- Guiderails
 - Mr. Shoup stated that Fence by Maintenance Service was to provide him with a schedule, and that an update will be provided to the Board at its next meeting.
- Stormwater Ordinance
 - Mr. Shoup advised the Board that Allegheny County has adopted – and Pennsylvania DEP has approved – an Act 167 Stormwater Management Plan for the entire County. He explained that the Plan requires all municipalities in the county either adopt a new Stormwater Ordinance or revise their existing ordinance to comply with the requirements of the Plan, and that the new or revised ordinance must be adopted by 1 December 2018. Mr. Shoup stated that the draft Stormwater Ordinance will be provided to the Board under separate cover.

Development/Subdivision Reviews

- EMS Subdivision
 - Mr. Shoup reported that the survey work on the Deer Lakes School District and EMS properties has been performed and the subdivision plan has been prepared and submitted to the Township and School District.
- Elmendorf Plan
 - Mr. Shoup stated that a review of this subdivision plan was performed and provided to the Township on 6 August 2018.
- Brickyard Park Holdings (Ballfield Complex)
 - Mr. Shoup informed the Board that a review of this land development plan was performed and provided to the Township on 20 August 2018.

ADVERTISEMENT: ORDINANCE NO. 428 (COMBINATION OF VOTING DISTRICTS):

ORDINANCE NO. 428

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, COMBINING CURRENT ELECTION DISTRICTS WITHIN WEST DEER TOWNSHIP AND MAKING THE INITIAL APPORTIONMENT OF NEW SUPERVISOR DISTRICTS IN COMPLIANCE WITH ORDINANCE NO. 419 – AS PASSED BY THE VOTERS OF WEST DEER TOWNSHIP – AND APPLICABLE COUNTY AND STATE LAWS.

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to authorize the advertisement of Ordinance No. 428 combining voting districts as per Township, County, and State Law. Motion carried unanimously 6-0.

ADVERTISEMENT: ORDINANCE NO. 429 (STORMWATER MANAGEMENT PLAN)

ORDINANCE NO. 429

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, UPDATING ITS ACT 167 STORMWATER MANAGEMENT PLAN PURSUANT TO THE ACT OF OCTOBER 4, 1978, P.L. 864 (ACT 167), 32 P.S. SECTION 680.1 ET SEQ., AS AMENDED, KNOWN AS THE “STORMWATER MANAGEMENT ACT,” BY AMENDING CERTAIN PROVISIONS THE CODE OF THE TOWNSHIP OF WEST DEER (TOWNSHIP CODE) CHAPTER 182, ENTITLED “STORMWATER MANAGEMENT.”

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to authorize the advertisement of Ordinance No. 429. Motion carried unanimously 6-0.

ADVERTISEMENT: BUDGET MEETINGS

The Board received copies of the Budget schedule and advertisements.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to authorize the advertisements for the 2019 Budget in compliance with the Township Charter. Motion carried unanimously 6-0.

APPROVAL: RESOLUTION NO. 2018-7 (PENNDOT WINTER MAINTENANCE AGREEMENT)

The Board received the PennDOT Winter Maintenance Agreement and Resolution #2018-7.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to accept the PennDOT Winter Maintenance Agreement and adopt Resolution No. 2018-7 authorizing the Chairwoman and Township Manager to sign the Agreement as presented. Motion carried unanimously 6-0.

Supervisor DiSanti commented that he had recommended that the turnaround on Butler-Logan Road should have been taken out to the intersection of Butler-Logan Road and Crawford Run Road, but that it was in the Agreement to make the turnaround at Rockpointe Boulevard. Dr. DiSanti expressed concern in that Rock Airport is a private entity and for municipal trucks to turnaround at that entrance could be a potential problem.

Mr. Mator responded that he worked with PennDOT and Frazer Township in regard to the turnaround, and that Frazer Township would not agree to having the turnaround at the Crawford Run Road intersection, which is in Frazer Township.

APPROVAL: BALLFIELD COMPLEX SITE PLAN/LAND DEVELOPMENT

The Planning Commission approved the Ballfield Complex Site Plan/Land Development at their 23 August 2018 meeting.

Property location: Little Deer Creek Valley Road
Zoned: Industrial

This Site Plan proposes eight ballfields with concession stands/restroom facilities and parking on vacant land. The site is located next to the Plaza in Russellton.

The Planning Commission voted to recommend approval of the proposed Ballfield Complex subject to:

1. Applicant to contact the Township before any lighting and bleachers are erected.
2. Submit alternate plan showing configuration of parking for cell tower, and
3. Applicant to consider interior parking lot landscaping.

The Board received the final review letter from Mr. Shoup.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to approve the Ballfield Complex Site Plan/Land Development as per the recommendation by the Planning Commission. Motion carried unanimously 6-0.

APPROVAL: DEER LAKES SCHOOL DISTRICT POLICE AGREEMENT

At the last business meeting, Chief Lape discussed the possibility of the Township entering into a new agreement to provide police services to individual schools within the Deer Lakes School District.

Mr. Happel was charged with working with Deer Lakes to draft such an agreement and the Board received the copy of the agreement. He commented that he worked with Chief Lape and they drafted a Police Service Agreement that fit the parameters that were discussed, with the specifications of the services that are going to be provided to the School District. Mr. Happel indicated the School Board had voted in favor of the agreement.

The three schools are: Curtisville Primary Center, East Union Intermediate Center, and Deer Lakes Middle School.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to approve the Township entering into an agreement to provide police presence in Deer Lakes School District Schools as per the attached agreement. Motion carried unanimously 6-0.

AUTHORIZATION: HIRE PART-TIME POLICE OFFICERS

The Board received a memorandum from Chief Lape recommending the hiring of the following individuals for the position of part-time police officers:

- Tyler Jamison
- Nicholas Bartoszewicz

Background checks were performed.

As per the recommendation of the Chief of Police and Township Manager, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to hire Tyler Jamison and Nicholas Bartoszewicz as part-time police officers of West Deer Township upon the condition they successfully complete all the requirements to receive their certification numbers. Motion carried unanimously 6-0.

Chief Lape introduced Tyler Jamison. Nicholas Bartoszewicz had a prior engagement and could not be present at the meeting.

DISCUSSION: PAVILION RENTAL POLICY

Mrs. Jordan explained she was approached by a nonprofit organization through the school that wanted to rent the pavilion at Bairdford Park. It was the same cost for the nonprofit as a resident, and Supervisor Jordan said she would like to change the policy to state that nonprofit organizations could rent the pavilion from Monday through Thursday with a minimal deposit to ensure clean-up occurred, but that would be refunded if the facilities were cleaned.

Additional discussion was held.

Mr. Mator indicated the Township would need to amend the Fee Resolution which the Board can do any time via resolution. The Board was in agreement, and asked Mr. Mator to work out the particulars for the October agenda.

DISCUSSION: SOCIAL MEDIA

At the prior two meetings, the Board of Supervisors agreed to have Mr. Karpuzi and Mr. Vaerewyck provide separate proposals for a possible social media presence.

Mr. Karpuzi indicated the main objective is to increase communication and transparency within the community and presented his proposal for two separate options as follows:

Outreach proposal through social media

- Create a Facebook Page that solely acts as a branch of the website. The only information posted are links from the Township website for the monthly agendas and meeting minutes.
- The Township hires an agency for a one year contract to post and update the Facebook Page/Estimates as low as \$1 a day/\$365 for the year.
- Cited neighboring municipalities – Examples: Hampton, Richland, O'Hara Townships.

Outreach proposal through email

- Add a way for residents to sign up for "Township Updates" (minutes, agendas, etc.) on the Township website.
- This method allows for the Township to reach out to residents that sign up for the emails.
- In the footer of every e-mail, it will contain the municipal building's address and phone number in case the resident had any questions.

Supervisor Karpuzi explained an email marketing service called MailChimp which would send Township information to residents who enroll. Mr. Karpuzi recommended the MailChimp option, but stated that the other option (a Facebook page) would be more transparent. He did clarify that the options given are mere suggestions, however.

Supervisor Vaerewyck commented on emergency notifications, stating that putting the information on Facebook is a way to immediately notify residents of emergencies.

Supervisor Jordan indicated that she liked both ideas as long as there cannot be chatter back-and-forth. She stated she liked the email concept better, but was curious as to what the cost would be.

Mr. Mator expressed concern regarding the time required of staff, but explained there are some mechanisms that can be added into the Township website for notifications at a minimum cost. He indicated that – if the Board had to choose between the two – he would recommend the email route. He stated that Facebook would limit information to

only those residents who use Facebook, and the Township would therefore be excluding those who are not on Facebook; whereas most people do have email accounts.

Mr. Vaerewyck commented that Facebook is more instantaneous (e.g., *this road is closed because of a fire*), and that there are lots of studies that show more than fifty percent of a community can be reached within ten minutes by sending information to five percent to the community. He also added that social media would only take a few minutes of staff time.

Mr. Mator responded that the issue is that the staff has a multitude of tasks which only take a few minutes, and explained by saying that it is not like the staff is “sitting around looking for something to do.”

More discussion was held on emergency systems and social media on issues/concerns that need to be worked out.

Mr. Mator was directed to check into the website email system’s availability and the cost.

Supervisor Romig stated she felt discussion should be tabled and discussed again only after answering what the cost would be, how it would be done, how it would be restricted, and who is going to do what, when.

Mr. Karpuzi stated he felt the best cost/benefit is to proceed with email and text.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – EMS Committee – Mr. Vaerewyck thanked members of the EMS Committee
- 2) Mrs. Romig – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – North Hills COG Report

OLD BUSINESS

- Dr. DiSanti
 - Supervisor DiSanti commented on the ongoing flooding on Little Deer Creek Road and asked the Engineer to look at the creek area.
- Mr. Vaerewyck
 - Supervisor Vaerewyck commented on the flooding at the plaza in Russellton, and the catch basin on Blue Row.
 - Mr. David Freedman – the Manager of the Plaza in Russellton since 1980 – commented on the flooding situation. He indicated he is looking for a solution to redirect water on Blue Row as well as Creighton-Russellton Road away from his property. Mr. Freedman asked for financial help/ to solve this problem.
 - Mr. Vaerewyck commented on the businesses in Russellton being flooded.
 - Mr. Mator explained that it was the professional opinion of the Township Engineer, Public Works Foreman, and himself that a great deal of the flooding was being caused by a “bottleneck” caused by a collapsed pipe under Mr. Freedman’s parking lot. He showed those in attendance a projection of an old map showing that there used to be a free-flowing creek, and that the builder of the plaza tried to funnel that creek through a pipe so as to utilize the parking lot on top. The contention of the three Township officials was that the water is not able to get through the collapsed/blocked pipe quickly enough, and that causes the basin next to the plaza to fill and overflow the parking lot.

- Mr. Freedman agreed that the pipe was blocked, and asked the Township to pay for the additional cost for increasing the size of the pipe on his property because West Deer is piping additional water onto the top of the six-foot pipe. He also stated that he was willing to split the cost of the pipe, and that he would be willing to entertain the possibility of a right-of-way on his property to redirect water coming from Blue Row and Creighton-Russellton Road.
- Mrs. Jordan questioned why a pipe on private property is a Township issue.
- Additional discussion was held on who owns the pipe. Mr. Freedman contended that the property owners put the pipe in as a requirement to build the building. He also argued that the catch basin is also his because the pipe is running under the building, and that it is Township water that is backing up and flooding the floor.
- More discussion was held on this issue. Mr. Freedman has a survey and Mr. Shoup will review the survey.
- Mr. Vaerewyck commented that if the line under the building is actually a Township line and is blocked, then he thinks emergency repairs should be done on it to clear that line so the basins in the back don't flood any more.

NEW BUSINESS

- Dr. DiSanti pointed out for the record – he had two basements flooded and it's an ongoing problem.
- Mr. Karpuzi informed the Board a resident was asking the Township to take over Sunset Drive, a private road. Mr. Mator informed Supervisor Karpuzi another resident had made the same request in the past, and that Mr. Shoup reviewed the road and found that it was not up to Township specifications.
- Mr. Karpuzi also requested that the Supervisors sit down and talk with the School District to enhance the communication.

SET AGENDA: REGULAR BUSINESS MEETING

October 17, 2018

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Acceptance: Cured in Place Piping Bid
14. Adoption: Ordinance No. 428 (Creation of Voting Districts)
15. Adoption: Ordinance No. 429 (Stormwater Management Plan)
16. Advertisement: Mueller Street Demolition
17. Committee Reports

18. Old Business
19. New Business
20. Set Agenda/November 21, 2018
21. Comments from the Public
22. Adjournment

Items Added:

- *Public Outreach
- *EMS Property Transfer Agreement
- *Fee Resolution
- *Youth Flag Football Proposal
- *Russellton Plaza

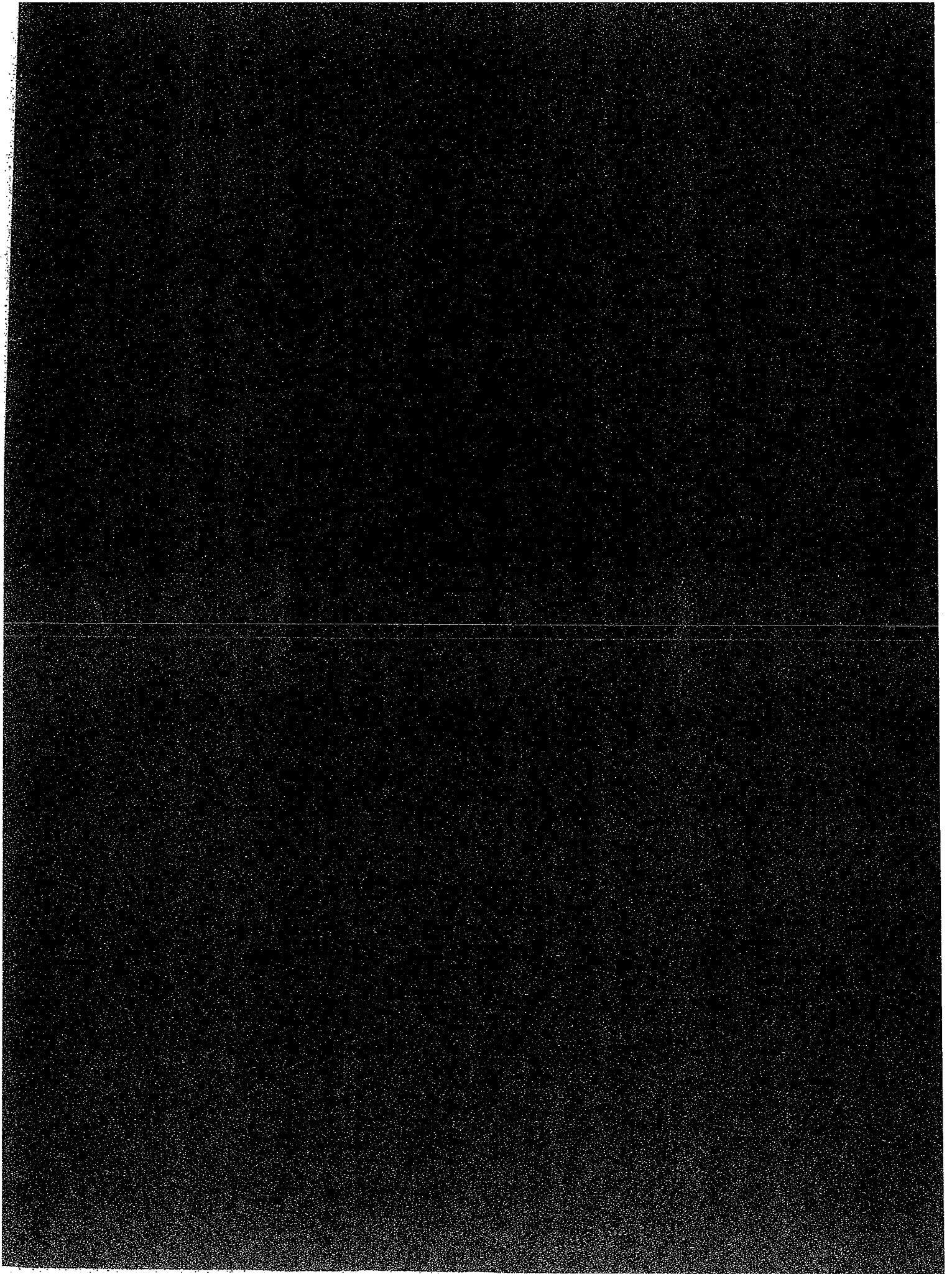
COMMENTS FROM THE PUBLIC

- Mr. Brandon Williams, Sr., 1046 Bataan Drive, Russellton, PA
 - Addressed the Board on a proposal for youth flag football at the soccer field at Bairdford Park.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to adjourn the meeting at 9:52 p.m. Motion carried unanimously 6-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) **FINANCE OFFICER'S REPORT**

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
September 30, 2018

I - GENERAL FUND:

	<u>September</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	799,295.46	5,218,947.37	89.66%
Expenditures	1,083,784.61	3,890,927.67	66.84%

Cash and Cash Equivalents:

Sweep Account		<u>1,725,166.31</u>	<u>1,725,166.31</u>
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II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted		15,531.03	
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Fire Tax Fund:

Sweep Account - Restricted		89,838.40	
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State/Liquid Fuels Fund:

Sweep Account - Restricted		<u>128,837.41</u>	
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234,206.84

Investments:

Operating Reserve Fund:

Sweep Account - Reserved		806,593.20	
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Capital Reserve Fund:

Sweep Account - Reserved		<u>329,712.94</u>	
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1,136,306.14

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

		<u>0.00</u>	<u>0.00</u>
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TOTAL CASH BALANCE 9/30/18

3,095,679.29

Interest Earned September 2018

1,677.36

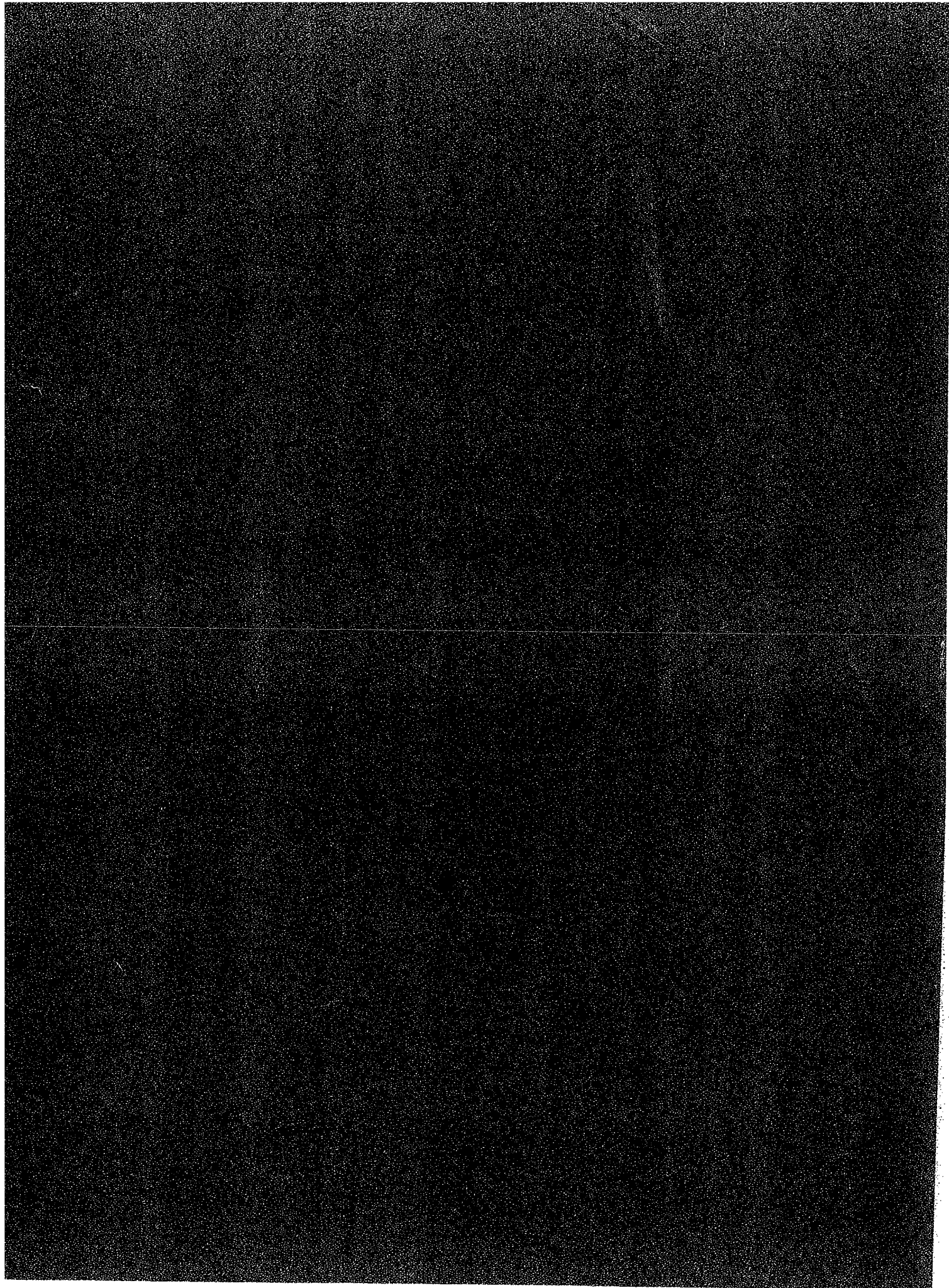
	<u>9/1/2018</u>		<u>September</u>	<u>9/30/2018</u>
	<u>Debt Balance</u>		<u>Principal</u>	<u>Debt Balance</u>
			<u>Payment</u>	
Mars National - VFC #3	215,443.12	\$	2,607.94	213,367.60
NexTier Bank VFC #2	444,968.21	\$	2,680.96	443,723.35

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2018

	<u>SEPTEMBER</u>	<u>YTD</u>
GENERAL FUND	\$868.90	\$1,404.34
STREET LIGHT FUND	\$0.00	\$5.01
FIRE TAX FUND	\$48.76	\$265.99
OPERATING RESERVE	\$393.78	\$680.28
STATE FUND	\$360.80	\$3,759.13
CAPITAL RESERVE	<u>\$5.12</u>	<u>\$5,467.35</u>
TOTAL INTEREST EARNED	<u>\$1,677.36</u>	<u>\$11,582.10</u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-B

By Name
Cutoff as of: 12/31/9999

Time: 2:27 pm
Date: 10/10/2018
Page: 1

Due Dates: 10/15/2018 thru 10/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	paid	Un-Paid	Check#	Check Amt.
00026	AIR-VAC INC	430.372	35725	2940.00				2940.00		
Road:	Tar for Tar Kettle	1018	10/03/2018	10/15/2018						
00026	AIR-VAC INC	430.372	35765	4500.00				4500.00		
Road:	Tar Kettle Rental	1018	10/08/2018	10/15/2018						
Name: AIR-VAC INC										

00674	BEARCOM	430.327	4739084	57.47				57.47		
Road:	Radio Equip Maintenance	1018	10/02/2018	10/15/2018						
Name: BEARCOM										

00553	BEST WHOLESALE TIRE	410.374	13070	62.65				62.65		
Police:	Car #37-oil change/tire0918		09/04/2018	10/15/2018						
00553	BEST WHOLESALE TIRE	410.374	13143	55.18				55.18		
Police:	Car #39-rotation/oil ch0918		09/13/2018	10/15/2018						
00553	BEST WHOLESALE TIRE	410.374	13149	70.45				70.45		
Police:	Car #38-bulbs/wiring ha0918		09/13/2018	10/15/2018						
00553	BEST WHOLESALE TIRE	410.374	13169	222.75				222.75		
Police:	Car #39-Tow/R & R Start0918		09/14/2018	10/15/2018						
00553	BEST WHOLESALE TIRE	410.374	13206	247.75				247.75		
Police:	Car#39-thermostat housi0918		09/19/2018	10/15/2018						
Name: BEST WHOLESALE TIRE CO, INC										

00238	CULVERTS, INC	430.611	IN00138672	4400.00				4400.00		
Road:	2'x4' H20 Bike Grates	0918	09/19/2018	10/15/2018						
Name: CULVERTS, INC										

00248	FENCE BY MAINTENANCE	430.375	SHOUPENG9/26/18	14376.36				14376.36		
Guide	Ratl: Benjamin/Bessimer/S0918		09/26/2018	10/15/2018						
Name: FENCE BY MAINTENANCE SERVICE, INC										

10315	GRIFFITH, MCCAGUE &	404.111	273234	1479.50				1479.50		
Legal	Services: General	0918	09/30/2018	10/15/2018						
10315	GRIFFITH, MCCAGUE &	404.111	273235	47.50				47.50		
Legal	Services: W D Ambulance	0918	09/30/2018	10/15/2018						

Due Dates: 10/15/2018 thru 10/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: GRIFFITH, MCCAGUE & HAPPEL, PC									
10315 GRIFFITH, MCCAGUE & Legal Services: Home Rule Char	0918	273236	209.00				209.00		
10315 GRIFFITH, MCCAGUE & Legal Services: Colton vs West	0918	273237	437.00				437.00		
Name: HAMPTON CONCRETE PRODUCTS INC									
00283 HAMPTON CONCRETE PRO	0918	12484	258.00				258.00		
Road: 8/24-2x4 Angle Grate		09/01/2018							
00283 HAMPTON CONCRETE PRO	0918	12650	258.00				258.00		
Road: 8/24-2x4 Angle Grate		09/17/2018							
Name: HEI-WAY, LLC									
00005 HEI-WAY, LLC	0918	80912016	807.93				807.93		
Road: Col'd Patch		09/13/2018							
Name: HIGHLAND TIRE									
00656 HIGHLAND TIRE	0918	01-110835	1183.98				1183.98		
Road: Trk #6-Tires		09/27/2018							
00656 HIGHLAND TIRE	0918	01-110842	1178.98				1178.98		
Road: Trk #2-Tires		09/27/2018							
00656 HIGHLAND TIRE	0918	01-84040	436.58				436.58		
Road: Trk #7-Tires		09/26/2018							
Name: JET JACK, INC									
00702 JET JACK, INC	430.611	#2-FINAL	157924.95				157924.95		
Final Pmt #2-Cedar Ridge Storm	1019	10/08/2018							
Name: JORDAN TAX SERVICE, INC									
00106 JORDAN TAX SERVICE,	403.140	9-18-149	600.00				600.00		
10 Liens-Certifying for Liens	1018	09/25/2018							
00106 JORDAN TAX SERVICE,	403.140	9-C-#116	1312.35				1312.35		
Delinquent R E Tax Commission	0918	09/18/2018							
Name: JORDAN TAX SERVICE, INC									
00362 KRESS TIRE	410.374	9954-27	82.00				82.00		
Police: Car #36-Mount/Balance	0918	09/06/2018							

Due Dates: 10/15/2018 thru 10/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: KRESS TIRE										
00362	KRESS TIRE	430.374	9970-1	672.00				672.00		
	Road: Trk #1-TIRES	0918	09/25/2018	10/15/2018	10/01/2018				N	
Name: KRESS TIRE										
00205	NORTH EASTERN UNIFORMS & EQUIP INC.	430.242	45074	1054.00				1054.00		
	Police:Wicket-Body Armor/carril018	1018	10/03/2018	10/15/2018	10/10/2018				N	
Name: NORTH EASTERN UNIFORMS & EQUIP INC.										
00719	PARKING LOT PAINTING	430.376	26218-1	534.34				534.34		
	Road:Line Paint-mckrel1/michae0918	1018	09/30/2018	10/15/2018	10/05/2018				N	
Name: PARKING LOT PAINTING COMPANY										
00014	ROADSAFE TRAFFIC SYS	430.245	85467	135.00				135.00		
	Road: 30x9 Signs-1trump Rd	1018	10/02/2018	10/15/2018	10/03/2018				N	
Name: ROADS SAFE TRAFFIC SYSTEMS										
00830	SHOUP ENGINEERING IN	408.313	18-305	1575.00				1575.00		
	Engineering: Miscellaneous	0918	09/30/2018	10/15/2018	10/02/2018				N	
00830	SHOUP ENGINEERING IN	408.319	18-306	150.00				150.00		
	Engineering: Brickyard Holding0918	0918	09/30/2018	10/15/2018	10/02/2018				N	
00830	SHOUP ENGINEERING IN	408.319	18-306	125.00				125.00		
	Engineering: Mischen Plan	0918	09/30/2018	10/15/2018	10/02/2018				N	
Name: SHOUP ENGINEERING INC.										
00207	THE LANE CONSTRUCTIO	430.372	1928825	1222.69				1222.69		
	Road: Asphalt	0918	09/11/2018	10/15/2018	09/17/2018				N	
Name: THE LANE CONSTRUCTION CORPORATION										
00577	TOSHIBA FINANCIAL SE	406.261	68812472	244.76				244.76		
	Twp:Lease & Maintenance of Cop0918	0918	09/23/2018	10/15/2018	10/01/2018				N	
00577	TOSHIBA FINANCIAL SE	410.261	68812472	241.26				241.26		
	Police:Lease & Maintenance of 0918	0918	09/23/2018	10/15/2018	10/01/2018				N	
Name: TOSHIBA FINANCIAL SERVICES										
00067	TRISTANI BROTHERS, I	430.374	180922	549.27				549.27		
	Road:Trk #6-Front Brakes/hyd h0918	0918	09/30/2018	10/15/2018	10/10/2018				N	
Name: TOSHIBA FINANCIAL SERVICES										

By Name
Cutoff as of: 12/31/9999

Time: 2:27 pm
Date: 10/10/2018
Page: 4

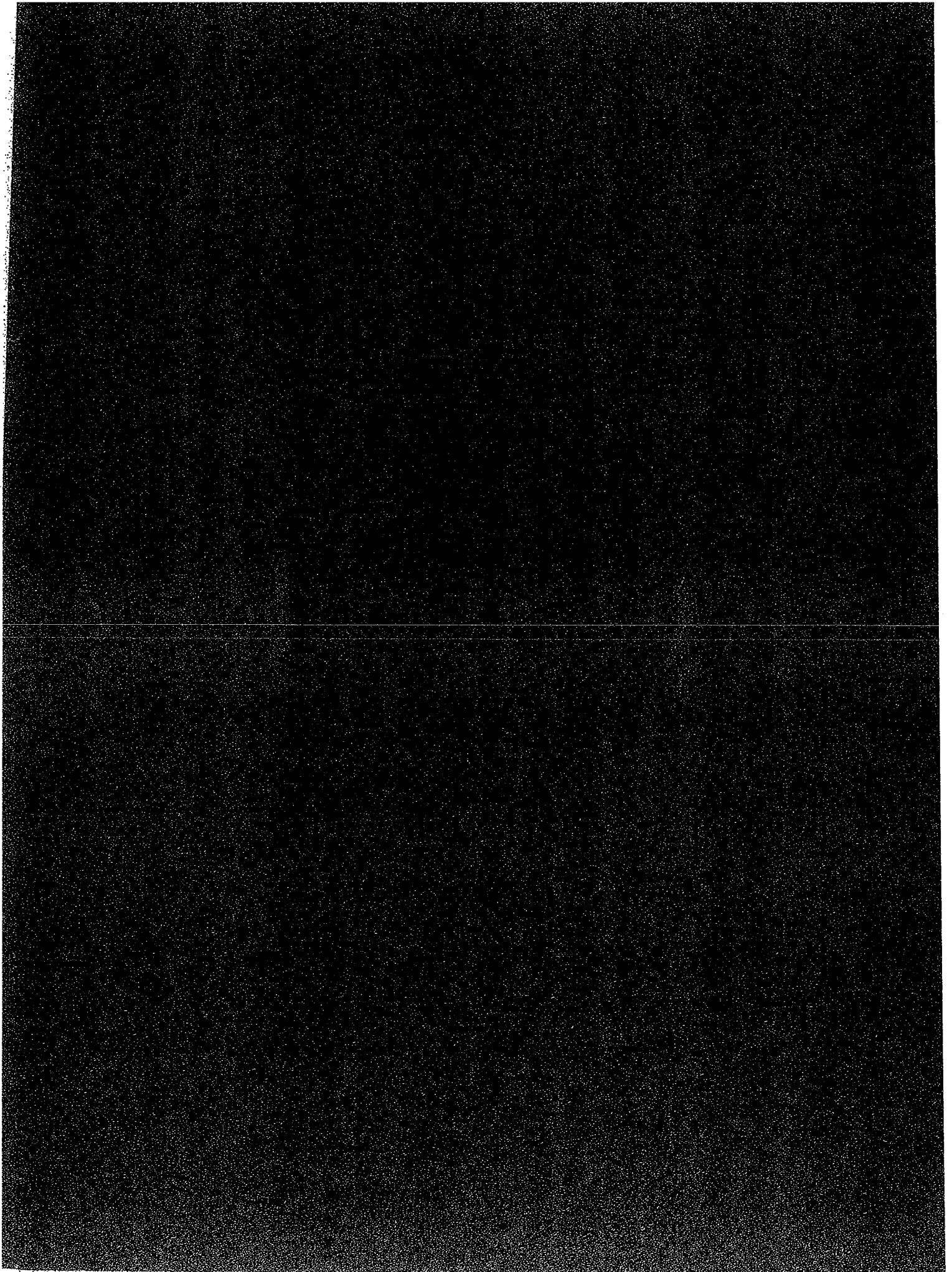
Due Dates: 10/15/2018 thru 10/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00067 TRISTANI BROTHERS, I	430.374	1809232	924.12				924.12		
Road:Trk #7-Rear end repairs/y0918		09/30/2018	10/15/2018	10/10/2018				N	
Name: TRISTANI BROTHERS, INC.			1473.39				1473.39		

FINAL TOTALS:

200575.82

200575.82



POLICE CHIEF'S REPORT

CHIEF LAPE.....

9

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Secretary
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: October 10, 2018

Attached is the Officer's Monthly Report for September 2018.

PT

Attachment

cc: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

OFFICER'S MONTHLY REPORT
SEPTEMBER 2018

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	46	468	514
CALLS FOR SERVICE/FIELD CONTACTS	380	2397	2777
ALL OTHER CALLS	530	3944	4474
TOTALS CALLS FOR SERVICE	956	6809	7765
 <u>ARRESTS</u>			
ADULT	1	54	55
JUVENILE	1	0	1
TRAFFIC CITATIONS	11	310	321
NON TRAFFIC CITATIONS	1	11	12
PARKING CITATIONS	0	7	7
WARNINGS	5	61	66
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1	1
LETTERS COMMENDING POLICE OFFICERS	0	5	5
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9864	79419	89283
GALLONS OF GASOLINE USED	748	5918.73	6666.73
REPAIRS/MAINTENANCE	740.78	16214.98	16955.76
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	0	78 1/2	78 1/2
PRELIMINARY HEARINGS	7.5	95	102 1/2
PRETRIAL	0	0	0
INVESTIGATIONS	2	47 1/2	49 1/2
ARRESTS	2	27 1/2	29 1/2
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	0	0
MISC. HOURS - FILLED SHIFTS	3	36	39
MISC. HOURS - ADMIN. HOURS	0	0	0
MISC. HOURS	0	109.5	109.5
 TOTAL HOURS	 14.5	 394	 408 1/2

OFFICER'S MONTHLY REPORT
SEPTEMBER 2018

	2017 YEAR TO DATE	2018 YEAR TO DATE
REPORTABLE CALLS FOR SERVICE	677	514
CALLS FOR SERVICE/FIELD CONTACTS	2782	2777
ALL OTHER CALLS	4436	4474
TOTAL CALLS FOR SERVICE	7895	7765
 <u>ARRESTS</u>		
ADULT	68	55
JUVENILE	1	1
TRAFFIC CITATIONS	349	321
NON TRAFFIC CITATIONS	34	12
PARKING CITATIONS	4	7
WARNINGS	97	66
 <u>PERSONNEL</u>		
GRIEVANCES FILED BY POLICE OFFICERS	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1
LETTERS COMMENDING POLICE OFFICERS	5	5
 <u>VEHICLE REPORTS</u>		
TOTAL MILES TRAVELED	89770	89283
GALLONS OF GASOLINE USED	7098.7	6666.73
REPAIRS/MAINTENANCE	11568.71	16955.76
 OVERTIME		
COURT (OFF DUTY)	69.5	78 1/2
PRELIMINARY HEARINGS	103.5	102 1/2
PRETRIAL	0	0
INVESTIGATIONS	57.5	49 1/2
ARRESTS	60	29.5
SPEED CHECKS	0	0
PRIVATE CONTRACTS	9	0
MISC. HOURS - FILLED SHIFTS	42.5	39
MISC. HOURS - ADMIN HOURS	0	0
ALL OTHER MISC. HOURS	122	109.5
TOTAL HOURS	464	408 1/2

Points of Interest

Month of September 2018

Budget as of September 30 – 71.76%

Chief Jonathan Lape

September 6/10 – conducted interviews for part-time officers

September 7 - met with school district representative relative to homecoming details

September 11 - along with Sgt. Bailey – attended a Right to Know presentation

September 13 - along with Officers Gizienski and Shurina attended a Rachal's Challenge seminar at the high school

September 18 - attended a Western PA Chiefs meeting

September 19 - attended a COG meeting

September 24 - Risk Assessment at Curtisville Primary Center

September 25 – met with DL School Administration relative to new officers

September 26 - Risk Assessment at high school

September 27 - Risk Assessment at middle school

New part-time officers were sworn in

Officer Jamison underwent firearms qualifications

September 28 - assisted with traffic/crowd control for homecoming festivities

September 29 - stationary DUI checkpoint was held in McCandless Township

OFFICER EDWARD NEWMAN – K9 REPORT and EXPLORER'S REPORT

September 5, 12, 20 - training at township training area – narcotics, tracking, obedience

September 13, 27 – demo for the Explorers

Received a donation of 3 cars from Terry's Towing for the K9 training area

September Explorer's report –

September 13 – K9 apprehension, narcotics, obedience and agility

September 27 - K9 tracking, review of use of force, started preparations for an open house

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING –

September 7 - training was conducted at the Ross Township Monastery and consisted of interior movements involving the K9 element. Operators learned the do's & don't of the dogs.

September 17-21 – Officer Petosky underwent Instructor Development Training at the county police academy. The instruction will assist him in future lesson plan development, Power Point development and teaching standards

Page 2

September 21 – Sgt. Mikus had SRT training at the Hampton Township Range. Operators worked off the K-9 drills from the last training session and implemented the K9 element into the range drills.

SCHOOL DISTRICT DETAILS –

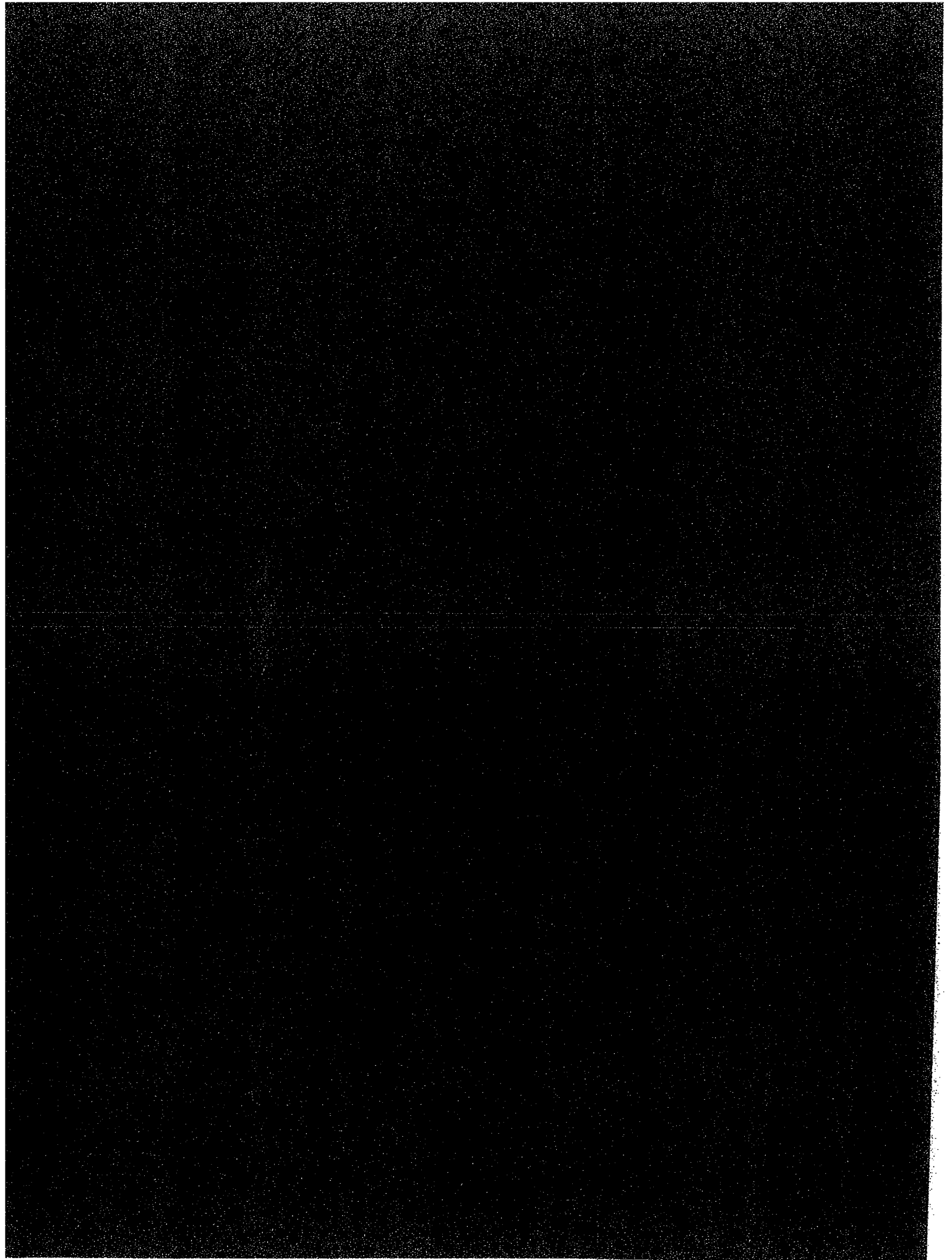
47 SRO details were completed in the month of September which consisted of the following:

Security details (monitoring student activities)	15
Attend meetings/training	2
Assists	11
Student Support Detail	1
Safety Drills	9
Other/misc.	9

CORRESPONDENCE - none

MISCELLANEOUS –

- September 7/14 – traffic crowd control – Deer Lakes Football**
- September 8 - DUI checkpoint – Shaler Township**
- September 11/18 – crowd control – Deer Lakes School Board meeting**
- September 10 – Officer Fedunok/Trocki underwent Vehicle Search & Seizure training**
- September 21 - Officer Robert Petosky - underwent instructor training for Educational Methodology for Local Level Instructor**
- September 22 – Roving checkpoint – McCandless/Pine/Marshall/Richland**
- September 25 – Sgt. Mikus underwent ALICE Instructor training**
- September 28 - Homecoming – traffic/crowd control**
- September 29 - Stationary DUI checkpoint – McCandless Township**



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

MR. PAYNE.....

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Code Enforcement

September 30, 2018

1. Issued 21 Occupancy Permits
2. Issued 12 Building Permits
3. Performed 32 site inspections
4. Planning Commission meeting was held:
 - a) A workshop meeting was held for Elmendorf Plan of lots to further discuss possible lot reconfiguration and access to lots created.
 - b) A workshop meeting was held to discuss a re-submission of McIntyre Heights plan of lots.
5. No Zoning Hearing Board meeting was held.
6. Attended yearly continuing education classes for certifications.



William Payne
Code Enforcement Officer

Occupancy Permits - West Deer Township

109 East Union Road

Cheswick, PA 15024

9/5/2018	O18-204	1357-A-196	PEARL KANDRAVY	335 PARTRIDGE RUN RD	Single Family Home	No	No
9/10/2018	O18-205	1361-H-152	RONALD & KAREN PLESH	808-812 LITTLE DEER CREEK VALLEY RD	Business	No	No
9/10/2018	O18-206	1507-S-236	JENNIFER HARLAN	3519 W STAG DR	Single Family Home	No	No
9/10/2018	O18-207	1670-N-273	JANETT BARR	634 BAIRDFORD RD	Single Family Home	No	No
9/12/2018	O18-208	1361-M-279	KEVIN MILLER	114B PINE ST	Single Family Home	No	No
9/12/2018	O18-209	1357-B-157	KIMBERLY PAULSON	157 STEEPLECHASE	Quad	No	No
9/12/2018	O18-210	2194-L-344	DYLAN SLONIGER	4660 BAKERSTOWN CULMERVILLE RD.	Single Family Home	No	No
9/13/2018	O18-211	1219-N-11	ROSS WALKER	1019 LITTLE DEER CREEK RD	Business	No	No
9/17/2018	O18-212	1666-R-100-22A	KENNETH & DIANA HARTMAN	372 SADDLEBROOK RD.	Quad	No	No
9/17/2018	O18-213	1217-J-389		99 RUSSELLTON-DORSEYVILLE	Single Family Home	No	No
9/19/2018	O18-214	1361-R-276	U.S. BANK TRUST - LSF9	125 MICHAEL RD	Single Family Home	No	No
9/19/2018	O18-215	1214-K-158	RYAN SCHMIEDLIN	3430 CEDAR GLEN DR	Single Family Home	No	No
9/19/2018	O18-216	1670-P-020	JAMIE & JULIE ARSENAULT	1212 SANDSTONE CT	Single Family Home	No	No
9/19/2018	O18-217	1667-N-78-B	ANTHONY & SUSAN DICELLO	903 COPPER CREEK TRAIL	Duplex/Carriage House	Yes	No
9/19/2018	O18-218	1507-H-225-2C1	NICOLE BRIGGS	5019 FOXWOOD COURT	Single Family Home	No	No
9/19/2018	O18-219	1666-R-100-22B	JOHN WEIGEL & TRACY BURNS	368 SADDLEBROOK RD	Quad	Yes	No
9/19/2018	O18-220	2194-R-113	JASON & CATHERINE PASCHEL	1431 LOGAN RD	Single Family Home	No	No
9/19/2018	O18-221	1217-A-247	DAVID DELIMAN	49 SIMON RD	Single Family Home	No	No
9/24/2018	O18-222	1509-B-185	CAROL PETERSON	39 DILLNER LANE	Single Family Home	No	No
9/24/2018	O18-223	2194-R-032	STARTING FRESH PROPERTIES & FLIP IT OVER LLC	4676 BAKERSTOWN CULMERVILLE RD	Single Family Home	No	DELETED
9/24/2018	O18-224	2194-R-75	ALEXANDER STREZESKI	4676 BAKERSTOWN CULMERVILLE	Single Family Home	No	No

9/24/2018	O18-225	2383-K-225	STEFANIJA MALCANAS	207 GLASGOW RD	Single Family Home	No	No
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September - \$531.00

Grand Total - \$531.00

**West Deer Township
Building Permit Report
September, 2018**

Date	Permit #	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
09/04/2018	P18-135	Porch Roof	DAVID AND LINDA BASH	3427 CEDAR GLEN DR	1214-K-80	\$6,500.00	\$50.00
09/05/2018	P18-136	Car port	HELEN HAZARD	320 CHRISTY RD	2195-G-63	\$1,100.00	\$25.00
09/06/2018	P18-137	Fence	Robert & Laura Garrett	202 LOCUST ST	1668-R-123	\$5,807.41	\$45.00
09/07/2018	P18-138	Covered Porch	TIMOTHY & ERICA STEELE	1920 Saxonburg Blvd.	1670-L-65	\$50,000.00	\$265.00
09/11/2018	P18-139	Commercial Fitment	DEER LAKES SCHOOL DISTRICT	163 EAST UNION RD	1360-D-279	\$40,000.00	\$0.00
09/17/2018	P18-140	Fence	KATHARINE YEAGER	218 OAK RD	1509-B-266	\$6,900.00	\$50.00
09/17/2018	P18-141	Addition	JEFFREY J BARTLEY	4052 MCKALLOFF RD	2008-L-135	\$35,000.00	\$429.00
09/24/2018	P18-142	Patio Cover	STEPHEN & JILL SHIPE	186 SUPERIOR RD	1838-M-036	\$8,000.00	\$55.00
09/24/2018	P18-143	Above Ground Pool	STANLEY MUBEL	56 OVERLOOK PLACE	1360-B-301	\$7,250.00	\$44.00
09/26/2018	P18-144	Deck	ROBERT & BRIDGET ASHBAUGH	119 STARR RD	1361-B-199	\$2,217.00	\$30.00
09/26/2018	P18-145	Single Family Dwelling	BRYAN D KRSTONICH	1856 SAXONBURG BLVD	1670-D-030	\$153,000.00	\$592.50
09/28/2018	P18-146	Patio Roof	JASON & MICHELE CANNON	160 PINTAIL RD	1357-A-225	\$5,000.00	\$40.00
Totals: 12						\$320,774.41	\$1,625.50

**West Deer Township
Building Permit Report
September, 2018**

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	1	\$7,250.00	\$44.00
Accessory Structure	3	\$56,100.00	\$330.00
Addition	1	\$35,000.00	\$429.00
Commercial Fitment	1	\$40,000.00	\$
Deck	1	\$2,217.00	\$30.00
Fence	2	\$12,707.41	\$95.00
Other	2	\$14,500.00	\$105.00
Single Family Dwelling	1	\$153,000.00	\$592.50

Permit Status	Count	Construction Cost	Fee Total
Issued	12	\$320,774.41	\$1,625.50

West Deer Township
109 East Union Road
Cheswick, PA 15024

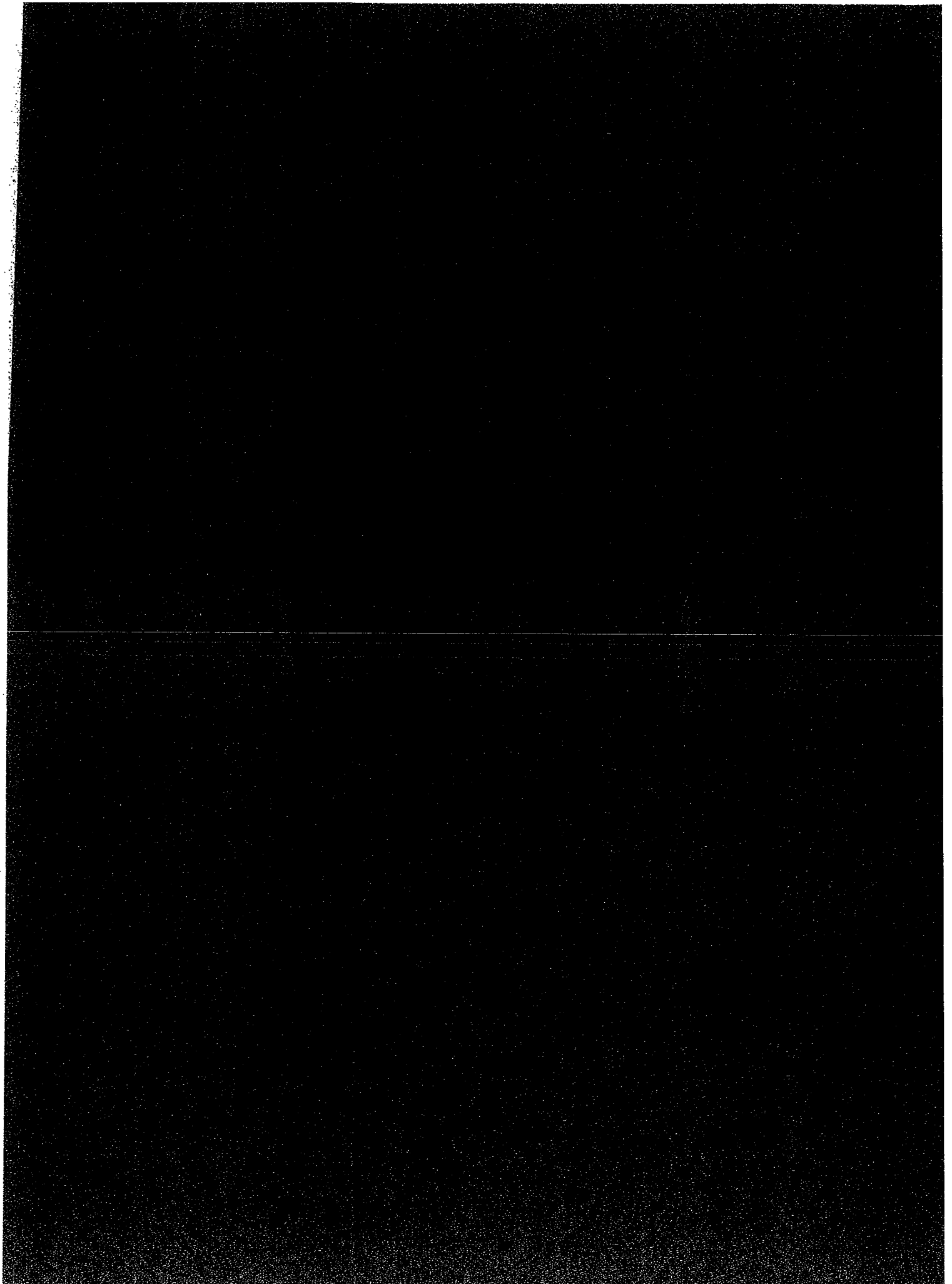
WD Inspection Report
From 09/01/2018 To 09/30/2018

9/4/2018	Footer	800 S.WASHINGTON ST., EVANS CITY, PA, 16033	390 SADDLEBROOK RD	1666-R- 100-24B	Passed	William Payne
9/4/2018	Footer	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	388 SADDLEBROOK RD	1666-R- 100-24C	Passed	William Payne
9/4/2018	Insulation	380 SADDLEBROOK RD, GIBSONIA, PA, 15044	380 SADDLEBROOK RD	1666-R- 100-23C	Passed	William Payne
9/4/2018	Fireblocking	380 SADDLEBROOK RD, GIBSONIA, PA, 15044	380 SADDLEBROOK RD	1666-R- 100-23C	Failed	William Payne
9/4/2018	Framing	380 SADDLEBROOK RD, GIBSONIA, PA, 15044	380 SADDLEBROOK RD	1666-R- 100-23C	Passed	William Payne
9/4/2018	Footer	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	394 SADDLEBROOK RD	1666-R- 100-24A	Passed	William Payne
9/4/2018	Footer	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	392 SADDLEBROOK RD	1666-R- 100-24D	Passed	William Payne
9/4/2018	Drywall	869 ASHLEY RD., GIBSONIA, PA, 15044	869 ASHLEY RD.	1510-D-22	Passed	William Payne
9/5/2018	Fireblocking	380 SADDLEBROOK RD, GIBSONIA, PA, 15044	380 SADDLEBROOK RD	1666-R- 100-23C	Passed	William Payne
9/5/2018	Framing	397 SADDLEBROOK RD., GIBSONIA, PA, 15044	397 SADDLEBROOK RD	1666-R- 100-27D	Passed	William Payne
9/6/2018	Framing	184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Failed	William Payne
9/7/2018	Drywall	1370 Washington Pike, Bridgeville, PA, 15017	881 ASHLEY RD.	1510-D-10	Passed	William Payne
9/7/2018	Drywall	380 SADDLEBROOK RD, GIBSONIA, PA, 15044	380 SADDLEBROOK RD	1666-R- 100-23C	Passed	William Payne
9/10/2018	Insulation	136 DONALDSON RD, GIBSONIA, PA, 15044	136 DONALDSON RD	2192-J-248	Passed	William Payne
9/10/2018	Fireblocking	136 DONALDSON RD, GIBSONIA, PA, 15044	136 DONALDSON RD	2192-J-248	Passed	William Payne
9/10/2018	Framing	136 DONALDSON RD, GIBSONIA, PA, 15044	136 DONALDSON RD	2192-J-248	Passed	William Payne
9/10/2018	Insulation	4967 Bakerstown Culmerville Road, Tarentum, PA, 15084	4967 BAKERSTOWN CULMERVILLE RD	2196-K-284	Passed	William Payne
9/10/2018	Fireblocking	4967 Bakerstown Culmerville Road, Tarentum, PA, 15084	4967 BAKERSTOWN CULMERVILLE RD	2196-K-284	Passed	William Payne
9/12/2018	Framing	1120 MIDDLE EXT RD, GIBSONIA, PA, 15044	1120 MIDDLE EXT RD	2010-N-101	Failed	William Payne
9/12/2018	Foundation	315 ASPEN LANE, TARENTUM, PA, 15084	315 Aspen	2013-J-382	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 09/01/2018 To 09/30/2018

9/12/2018	Fireblocking	184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Failed	William Payne
9/12/2018	Insulation	184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Passed	William Payne
9/12/2018	Footer	1148 MIDDLE RD. EXT., GIBSONIA, PA, 15044	1148 MIDDLE RD EXT	1835-A-108	Passed	William Payne
9/18/2018	Framing	184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Failed	William Payne
9/18/2018	Fireblocking	184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Failed	William Payne
9/18/2018	Framing	1512 BROWNSTONE CT, TARENTUM, PA, 15084	1512 BROWNSTONE CT	1670-K-13	Passed	William Payne
9/18/2018	Drywall	4967 Bakerstown Culmerville Road, Tarentum, PA, 15084	4967 BAKERSTOWN CULMERVILLE RD	2196-K-284	Passed	William Payne
9/24/2018	Final	890 ASHLEY RD., GIBSONIA, PA, 15044	890 ASHLEY RD.	1510-D-70	Passed	William Payne
9/26/2018	Fireblocking	184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Passed	William Payne
9/27/2018	Framing	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	393 SADDLEBROOK RD	1666-R- 100-28C	Passed	William Payne
9/27/2018	Framing	12 CHRISTONIA RD, GIBSONIA, PA, 15044	12 CHRISTONIA RD	1358-K-341	Cancelled	William Payne
9/28/2018	Footer	4052 MCKALLOFF RD, GIBSONIA, PA, 15044	4052 MCKALLOFF RD	2008-L-135	Failed	William Payne



REPORT FROM THE PARKS AND RECREATION BOARD

MRS. AMY STARK, CHAIRWOMAN.....

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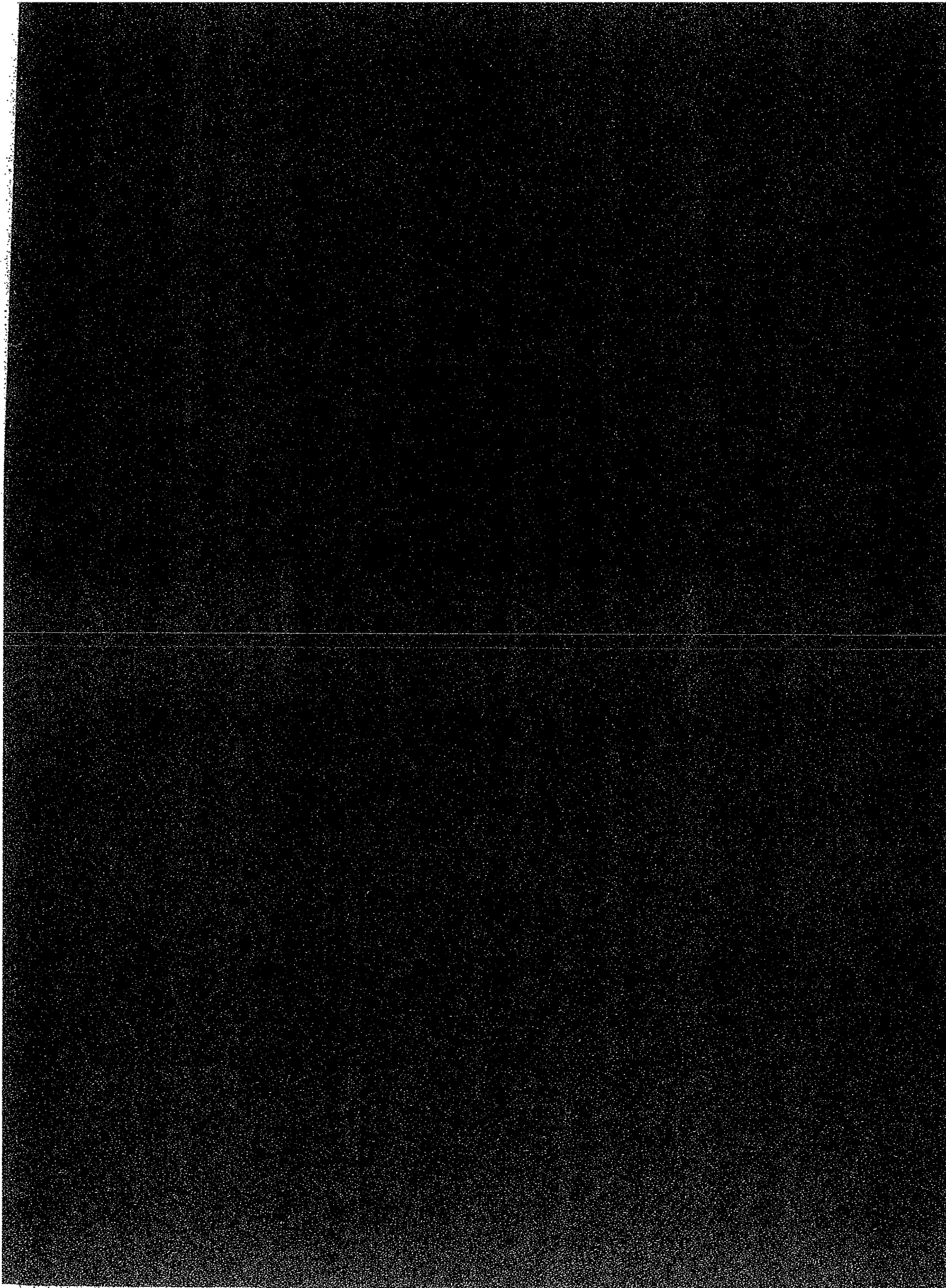
Parks & Recreation Report

October 17th, 2018

- Our last meeting was September 26th.
- Trunk or Treat – October 20th at 6:00pm at the East Union Community Center
- Breakfast with Santa – December 9th at VFD #1
- Movie in the Park – end of June next year.
- West Deer Parks and Recreation Facebook Page is up and running.
- Our next meeting is October 24th.

West Deer Township
Parks Recreation

2018 Accounting									
Date	Event	Type of Payment -- Reimbursable	Payee/Payer	Description	Debit	Credit	Event Total	Year to Date Total	
6/24/18	Misc.	Amy Stark - Reimbursed	Lowe's	Keys to Storage Room	\$9.79		1140.15	9.79	
2/26/18	Egg Hunt	Amy Stark - Reimbursed	Amazon	Eggs	\$274.89			284.68	
2/27/18		Pam Tedesco's CC	Sams Club	Candy	\$133.56			418.24	
2/27/18		Amy Stark - Reimbursed	Walmart	Tape & Supplies	\$23.55			441.79	
3/1/18		Amy Stark CC	Walmart	Bins	\$63.04			504.83	
3/1/18		Amy Stark CC	Sams Club	Candy	\$159.20			664.03	
3/1/18		Check	Amy Stark	Change for money/ inside eggs	\$100.00			764.03	
3/4/18		Amy Stark CC	Sams Club	Candy	\$133.56			897.59	
3/6/18		Donation	Charles Self Storage	Donation		\$100.00		797.59	
3/10/18		Amy Stark CC	Sams Club	Candy & Gift Cards	\$109.96			907.55	
3/23/18		Amy Stark CC	Sams Club	Prizes & Hot Chocolate	\$102.36			1009.91	
3/23/18		Amy Stark CC	Walmart	Prizes & Supplies	\$182.03			1191.94	
3/25/18		Donations/Profit	Attendees	Donations & Profit from Food Sales		\$327.00		864.94	
3/25/18		Kris Restori - Reimbursed	Kris Restori	Donuts (gave cash from donations)	\$45.00			909.94	
3/25/18		Check	Amco Johns	Port o Johns	\$240.00			1149.94	
5/10/18	Senior Lunch	Check	Pittsburgh Puppet Works	Ventriquoist	\$295.00		1112.11	1444.94	
5/31/18		Amy Stark CC	Sams Club	Supplies - paper and food	\$136.40			1581.34	
5/31/18		Amy Stark CC	Walmart	Food & Gift Cards	\$328.47			1909.81	
5/31/18		Check	Wagners	Food	\$252.24			2162.05	
6/10/18		Check	Pittsburgh Puppet Works	Ventriquoist - extra time	\$100.00		319.16	2262.05	
4/27/18	Fishing	Pam Tedesco's CC	Zebco	Fishing Rods	\$274.82			2536.87	
5/31/18		Amy Stark CC	Sams Club	Food	\$23.50			2560.37	
6/3/18		Donation	Attendees	Donation		\$25.00		2535.37	
6/1/18		Pam Tedesco's CC	Walmart	Prizes	\$45.84			2581.21	
5/24/18	80s in the Park	Amy Stark - Reimbursed	Amazon	Wristbands	\$20.96		1029.04	2602.17	
6/1/18		Check	Amy Stark	Cash for change - not a cost	\$200.00			2802.17	
6/20/18		Check	Jon Shedlock	Sound	\$650.00			3452.17	
6/20/18		Check	Harold Blarer	Ferris Bueller's Revenge	\$900.00			4352.17	
6/20/18		Check	Amco Johns	Port o Johns	\$240.00			4592.17	
6/29/18		Profit	Attendees	Profit		\$3,040.00		1552.17	
7/16/18		Donation	Fox's Pizza	Donation		\$50.00		1502.17	
8/3/18	Community Days	Various	Various	Total - See breakdown	\$23,132.02		23132.02	24634.19	
9/27/18	Breakfast w/Santa	Oriental Trading	Amy Stark	Crafts	\$311.57		311.57	24945.76	
8/9/18	Misc.	Check	Leslie Petrosky	Shirt Reimbursement	\$20.00			24965.76	



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

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SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

SEPTEMBER 2018 ENGINEER'S REPORT
WEST DEER TOWNSHIP
Prepared October 11, 2018

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – September 19, 2018
- Planning Commission Meeting – September 27, 2018

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- 2018 Road Improvement Project –Youngblood Paving has completed all hot mix asphalt paving and cold mix asphalt paving is scheduled soon. Russell Standard has completed the bituminous seal coat work on Trump Road, Lick Road and Carl Lane.
- Guiderails – Fence by Maintenance Service has completed all of the guiderail work for this year.
- Stormwater Ordinance – Allegheny County has adopted, and Pennsylvania DEP has approved an Act 167 Stormwater Management Plan for the entire county. The Plan requires that all municipalities in the county either adopt a new Stormwater Ordinance or revise their existing ordinance to comply with the requirements of the Plan. The new or revised ordinance must be adopted by December 1, 2018.
- Allegheny Valley Joint Sewer Authority (AVJSA) Act 537 Plan – DEP has requested and a meeting has been scheduled for October 25, 2018 to review various issues concerning the Plan.

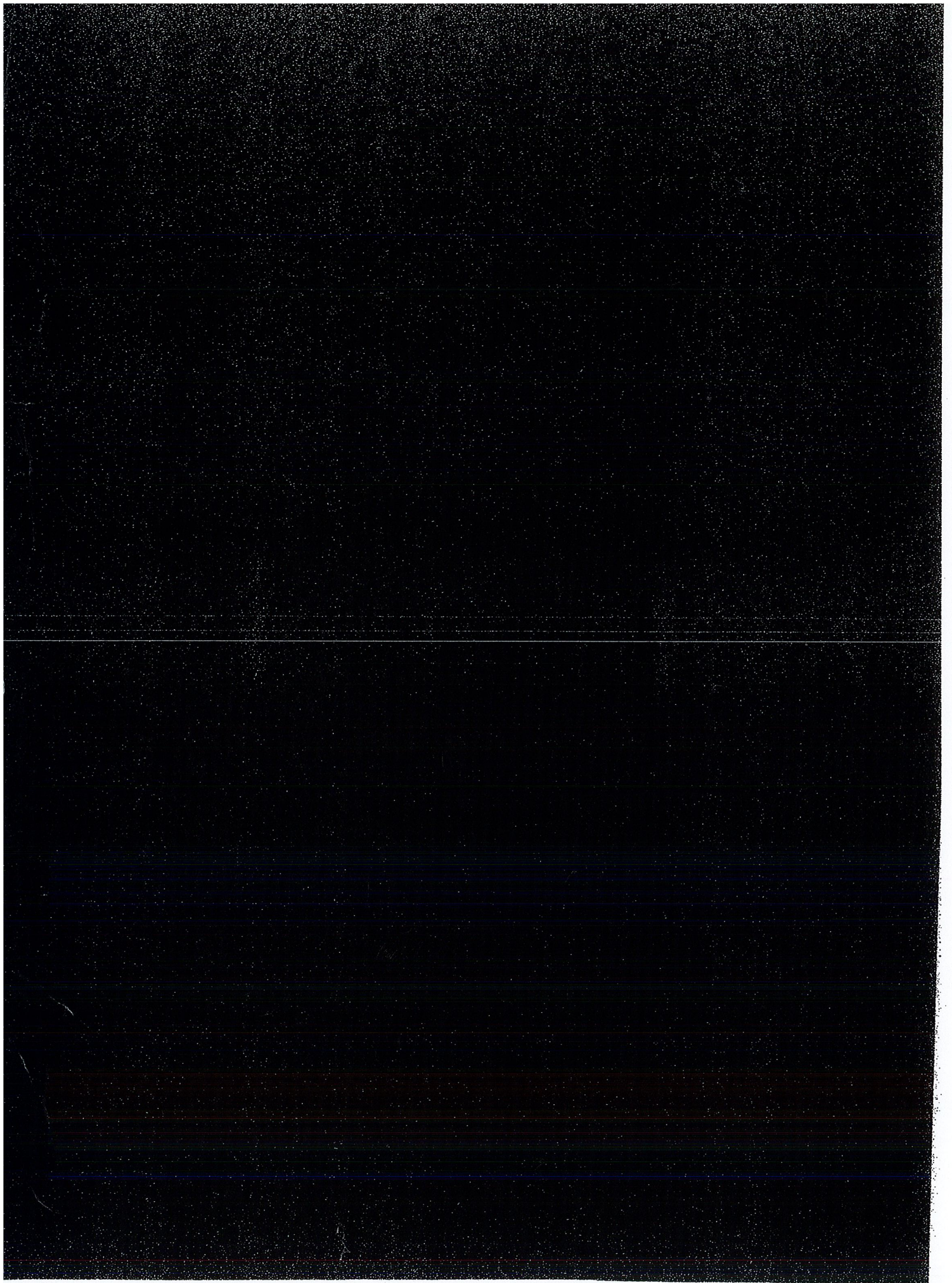
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- None

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



ACCEPTANCE: CURED IN PLACE PIPING BID / RUSSELLTON PLAZA

IN ACCORDANCE WITH THE COSTARS PROGRAM #16 JOINT BID, ATTACHED IS THE PRICE QUOTE FROM INSIGHT PIPE CONTRACTING, LLC TO INSTALL CURED IN PLACE PIPING IN THE FOLLOWING LOCATIONS:

OAKWOOD CIRCLE: 109 LINEAR FEET OF 15" PIPE	\$ 7,564.60
CEDAR RIDGE PLAN: 427 LINEAR FEET OF 30" PIPE	\$60,634.00
TOTAL	\$68,198.60

A THIRD BID WAS RECEIVED FOR A 90' PORTION OF PIPE THAT RUNS UNDER THE RUSSELLTON PLAZA, BUT AN EASEMENT AGREEMENT WITH THE PROPERTY OWNER WOULD NEED TO BE EXECUTED PRIOR TO THE TOWNSHIP AUTHORIZING THAT WORK.

MR. SHOUP....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE BID TO INSIGHT PIPE CONTRACTING, LLC IN THE AMOUNT OF \$68,198.60 TO COMPLETE THE CURED IN PLACE PIPING OF OAKWOOD CIRCLE AND THE CEDAR RIDGE PLAN AS QUOTED.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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August 28, 2018

West Deer Township
Attention: Dan Mator
East Union Road
Cheswick, PA 15024

Cell: 724-816-6511
Phone: 724-265-3680
Email: dmator@westdeertownship.com
shoupeng@comcast.net

**RE: 12"/15"/30" Storm Sewer Rehabilitation with CIPP Liner
West Deer Township – COSTAR Program #16**

Dear Dan:

Below is the price quote for the above referenced project. In order to proceed with this work, please sign in the space provided, and return to our office via fax at 724-452-3226 at your earliest convenience.

We appreciate the opportunity to provide our services. Please contact our office if you have any questions.

PRICE QUOTE

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
	Lining of 90 LF of 12" diameter sanitary sewer from C/B to end of pipe with 12" dia. x 6.0 mm Premier Pipe, U.S.A. Cured-in-Place Pipe. Liner to be processed using steam to cure the liner. Non –Styrene Resin to be used in this liner only.		
90 LF (Min. 90 LF)	Price for 12" x 6.0 mm liner material per COSTAR Program	\$16.85/LF	\$ 1,516.50
90 LF (Min. 90 LF)	Liner delivery, non styrene resin, installation, and mobilization.	<u>\$80.95/LF</u>	<u>\$ 7,285.50</u>
	Total	\$97.80/LF	\$8,802.00
	Lining of 109 LF of 15" diameter sanitary sewer from C/B on Oakwood Ct with 15" dia. x 7.5 mm Premier Pipe, U.S.A. Cured-in-Place Pipe. Liner to be processed using steam to cure the liner		
109 LF (Min. 109 LF)	Price for 15" x 7.5 mm liner material per COSTAR Program	\$23.24/LF	\$2,533.16
109 LF (Min. 109 LF)	Liner delivery, installation, and mobilization.	<u>\$46.16/LF</u>	<u>\$5,031.44</u>
	Total	\$69.40/LF	\$7,564.60

Video Pipe Inspection – High Pressure Sewer Cleaning & Bucketing – Power Vacuuming – Manhole & Pipe Rehabilitation

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
	Lining of 427 LF of 30" diameter sanitary sewer from C/B to manhole to manhole with 30" dia. x 15 mm Premier Pipe, U.S.A. Cured-in-Place Pipe. Liner to be processed using steam to cure the liner		
427 LF (Min. 427 LF)	Price for 30" x 13.5 mm liner material per COSTAR Program	\$76.30/LF	\$32,580.10
427 LF (Min. 427 LF)	Liner delivery, increase in thickness, installation, and mobilization	\$65.70/LF	\$28,053.90
	Total	\$142.00/LF	\$60,634.00
Each	Reinstatement of service laterals. Does not include grout.	\$350.00/EA	
Each	Remote removal of Break-in-Connections and/or obstructions as directed by others.	\$450.00/EA	
Per HR	Heavy cleaning (any cleaning after initial 2 jet passes)	\$475.00/HR	
Per LF	CCTV inspection of segments not lined	\$ 10.00/LF	

Notes/Exclusions:

1. Attached "Summary of Work".
2. No fuel surcharge will be applied to this job.
3. Price **does** include IPC employees being paid Prevailing Wage.
4. Others to supply access to all manholes for 20 Ton 2-Wheel drive Vehicle.
5. Others to supply water for pipe cleaning, inversion and processing.
6. Others to provide dump site for debris removed from the cleaning operations.
If no dump site provided, then Borough will pay for tipping fees at landfill and an hourly rate of \$250.00/hour will apply for transporting debris to and from landfill.
7. Others responsible for providing manifest for debris if one is required by landfill for the execution of the work.
8. Others to provide traffic control and acquire work easements, right of ways and permits.
9. Bypass pumping for lining of the sewer segments is included in the price.
10. The Cured-in-Place liner will conform to the existing pipe, thus all deformations will remain the same as the host pipe.
11. Price includes initial closed circuit televising (CCTV) to determine if pipe is in an acceptable condition to be lined. If pipe is determined to be unacceptable for lining, then CCTV Inspection at the above LF rate will apply.

12. The existing condition of the pipe will determine the amount of roots/debris that can be removed. The pipe condition may also cause the root removal/cleaning equipment to become lodged. If this does occur, others will be responsible for the removal of the equipment and/or Insight Pipe Contracting, LLC's time and material to remove the equipment.
13. Proof of general liability insurance to be provided upon request (excluding additional insured). **Insight Pipe Contracting, LLC will not additional insure anyone for this project.**
14. **Neither Insight Pipe Contracting, LLC, nor any of its representatives, subcontractors, agents or insurance carriers will be responsible for any host pipe failures or collapses during any of the cleaning, CCTV, and/or lining activities. If this does occur, others will be responsible for the removal of the equipment and/or Insight Pipe Contracting, LLC's time and material to remove the equipment. Insight Pipe Contracting, LLC to be paid for all Equipment, Labor & Material @ Cost + 15%.**
15. All service laterals that cannot be verified as a capped service per CCTV mainline camera will be reinstated unless written authorization by the owners representative is provided denying reinstatement. Neither Insight Pipe Contracting, LLC, nor any of its representatives, agents, or insurance carriers will be responsible for any backups or damages resulting from the authorized non-reinstatement of the lateral connection.
16. The lining process uses a styrene resin material, thus odors may be associated with the lining process. Neither Insight Pipe Contracting, LLC, nor any of its representatives, agents or insurance carriers will be responsible for any complaints or issues associated with the lining activities. A specific waiver for odors will need to be signed by the property owner in which this sewer line goes under the property building.
17. Neither Insight Pipe Contracting, LLC, nor any of its representatives, subcontractors, agents or insurance carriers will be responsible for any property and/or damages to the building during any of the cleaning, CCTV, and/or lining activities. Insight Pipe Contracting LLC requires that all property owner's sign a release of liability to Insight Pipe Contracting, LLC prior to any work being performed.
18. Customer will be required to pay for material and/or manufacturing costs if the job should be cancelled after contract has been signed and material has been ordered.

The signing of this price quote constitutes the agreement to the terms and conditions and becomes the contract between Insight Pipe Contracting, LLC and its customer. The customer also agrees to complete a credit application and provide a copy of its Performance and Payment bonds, if applicable. If a separate contract or written agreement is required by the customer this price quote will be amended to reflect the change in scope, terms and conditions of such contract or agreement. Upon review and approval of the credit application the contract will be executed and the information forwarded to our Operations Department for scheduling.

PRICE QUOTE IS GOOD FOR 60 DAYS

Insight Pipe Contracting, LLC will only store electronic and hard copies of CCTV reports, documents and project data for 60 days after completion of project. Full and final payment is to be made to Insight Pipe Contracting LLC within 30 days after completion of the above mentioned work (video evidence to confirm date and completion of project). A finance charge of 1.5% per month will apply on all overdue invoices.

Sincerely,

Robert Carpenter

Robert Carpenter
Service Representative

Authorized Signature to Proceed with Work

Date

Title

Printed Name

Purchase Order Number

Bill to Information (if different from above):

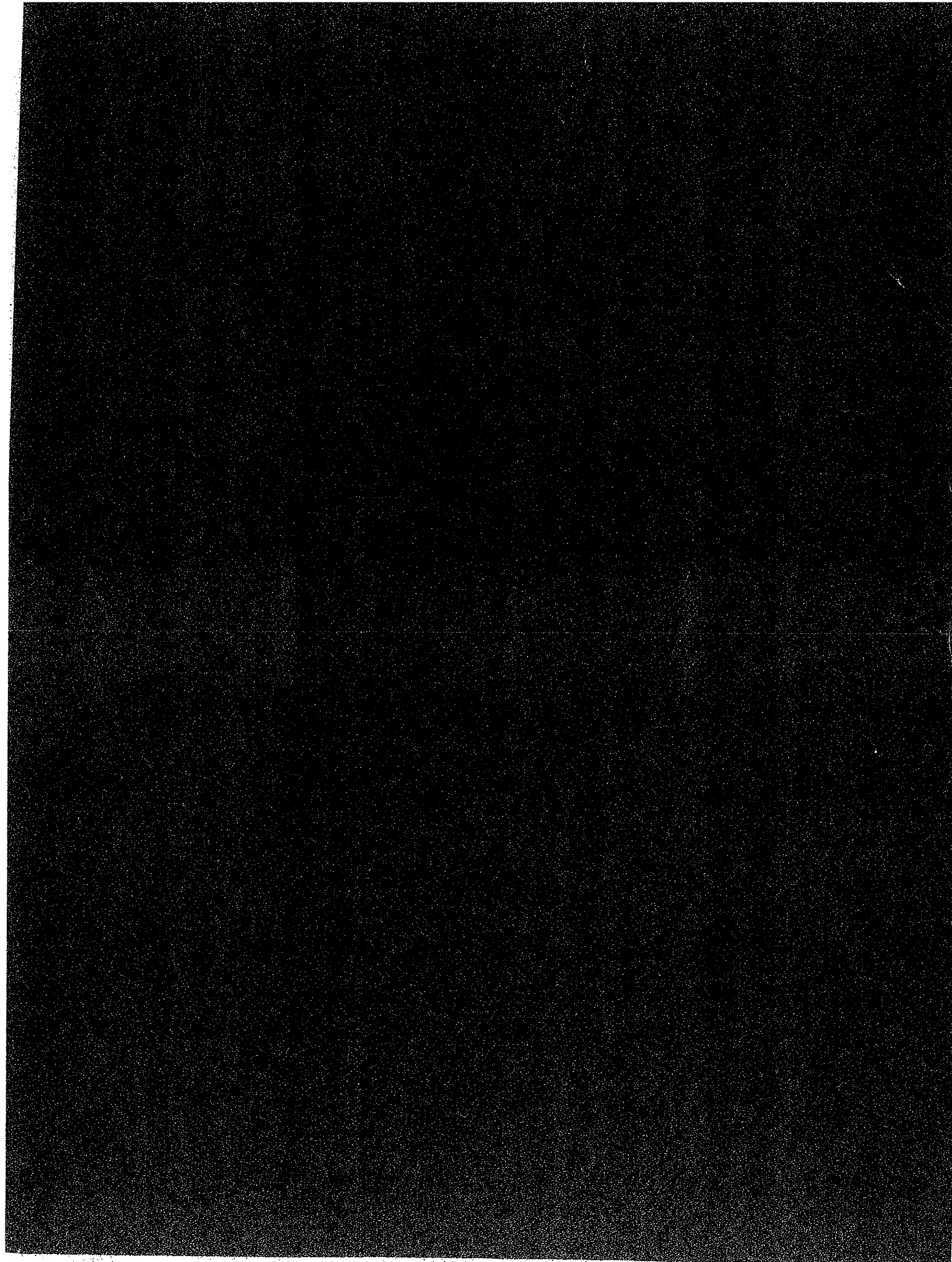
Company Name

Address

Phone Number

Attachments: Summary of Work

082418.pricequote.west.deer.township.costar.cmf.mam.lining



ADOPTION: ORDINANCE NO. 428 (COMBINING OF VOTING DISTRICTS)

ORDINANCE NO. 428

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, COMBINING CURRENT ELECTION DISTRICTS WITHIN WEST DEER TOWNSHIP AND MAKING THE INITIAL APPORTIONMENT OF NEW SUPERVISOR DISTRICTS IN COMPLIANCE WITH ORDINANCE NO. 419 – AS PASSED BY THE VOTERS OF WEST DEER TOWNSHIP – AND APPLICABLE COUNTY AND STATE LAWS.

(ORDINANCE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 428 COMBINING VOTING DISTRICTS AS PER TOWNSHIP, COUNTY, AND STATE LAW.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUIZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 428

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, COMBINING CURRENT ELECTION DISTRICTS WITHIN WEST DEER TOWNSHIP AND MAKING THE INITIAL APPORTIONMENT OF NEW SUPERVISOR DISTRICTS IN COMPLIANCE WITH ORDINANCE NO. 419 – AS PASSED BY THE VOTERS OF WEST DEER TOWNSHIP – AND APPLICABLE COUNTY AND STATE LAWS.

WHEREAS, the voters of West Deer Township voted to elect five township supervisors, one each from *four* separate supervisor districts and one at-large during the 2018 Primary; and

WHEREAS, pursuant to Title 53, Section 2941 of the Home Rule Charter and Optional Plans Law, and consistent with Title 53, Section 903 of the Municipal Reapportionment Act, the Board of Supervisors is required to make the initial apportionment of the municipality to provide for the election of the Board of Supervisors partially by districts and partially at large; and

WHEREAS, West Deer Township currently has eight election districts; and

WHEREAS, the new supervisor districts are to be composed of compact and contiguous territory as nearly in equal in population as practicable; and

WHEREAS, combining the current election districts, as listed below, for purposes of apportioning the municipality would satisfy the aforementioned Pennsylvania Statutes until reapportionment can take place after the 2020 Federal Census:

<u>New Supervisor District</u>	<u>Combined Old Districts</u>	<u>Combined Population</u>
District 1	Districts 1 and 2	2,941
District 2	Districts 3 and 5	2,794
District 3	Districts 6 and 7	3,323
District 4	Districts 4 and 8	2,712

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid, and incorporating the above recitals by reference, that the current election districts of West Deer Township be combined as set forth above to satisfy the initial apportionment requirements under Ordinance No. 419 and all applicable County and State laws.

ORDAINED AND ENACTED this 17th day of October 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 17 October 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

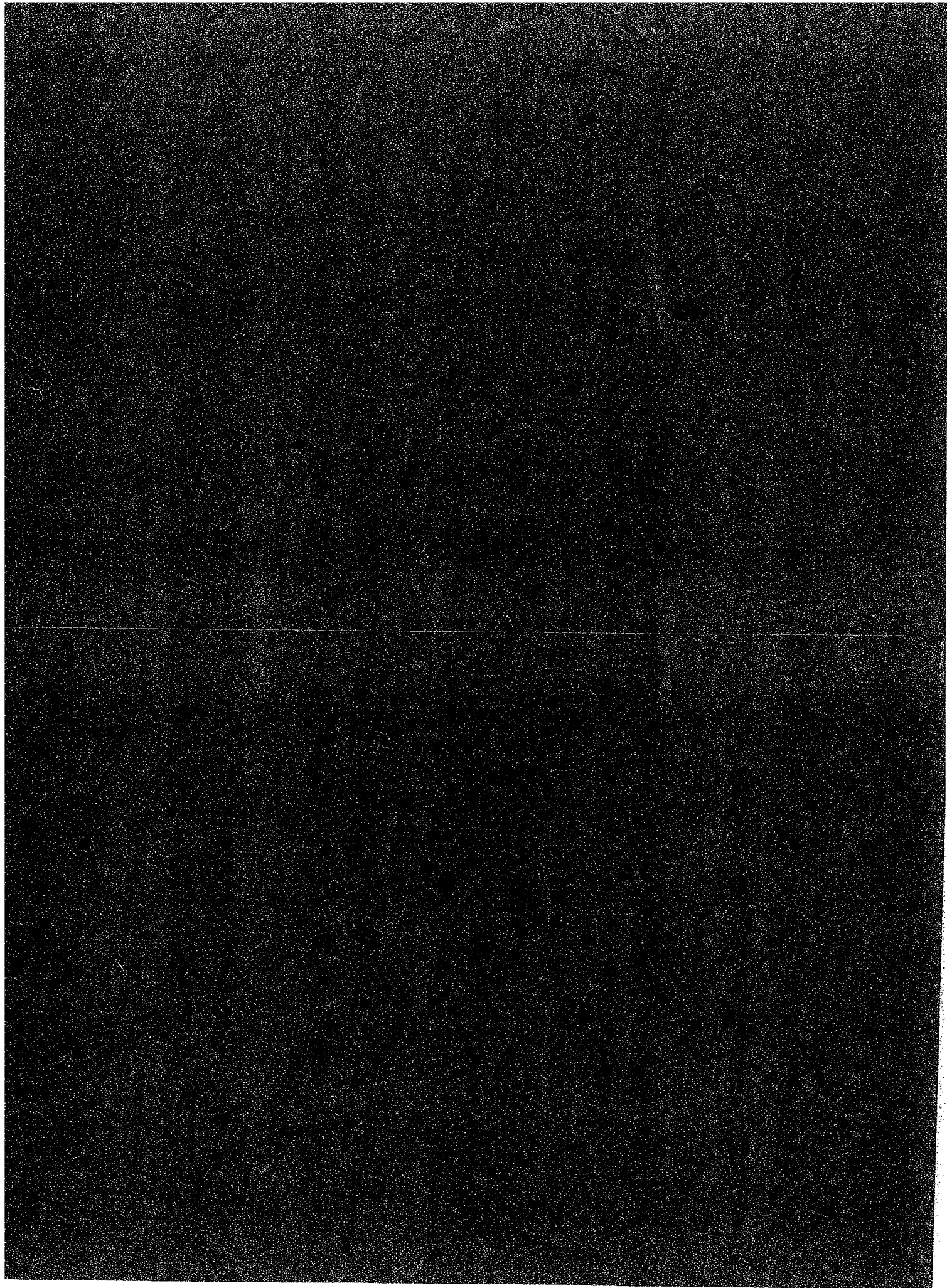
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 17th day of October 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADOPTION: ORDINANCE NO. 429 (STORMWATER MANAGEMENT PLAN)

ORDINANCE NO. 429

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, UPDATING ITS ACT 167 STORMWATER MANAGEMENT PLAN PURSUANT TO THE ACT OF OCTOBER 4, 1978, P.L. 864 (ACT 167), 32 P.S. SECTION 680.1, ET SEQ., AS AMENDED, KNOWN AS THE "STORMWATER MANAGEMENT ACT," BY AMENDING CERTAIN PROVISIONS THE CODE OF THE TOWNSHIP OF WEST DEER (TOWNSHIP CODE) CHAPTER 182, ENTITLED "STORMWATER MANAGEMENT."

(ORDINANCE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 429 AMENDING THE STORMWATER MANAGEMENT PLAN.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA
ORDINANCE NO. 429**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, UPDATING ITS ACT 167 STORMWATER MANAGEMENT PLAN PURSUANT TO THE ACT OF OCTOBER 4, 1978, P.L. 864 (ACT 167), 32 P.S. SECTION 680.1, ET SEQ., AS AMENDED, KNOWN AS THE “STORM WATER MANAGEMENT ACT,” BY AMENDING CERTAIN PROVISIONS THE CODE OF THE TOWNSHIP OF WEST DEER (TOWNSHIP CODE) CHAPTER 182, ENTITLED “STORMWATER MANAGEMENT.”

WHEREAS, On December 6, 2017 Allegheny County Council adopted an Allegheny County Act 167 (Act of October 4, 1978, P.L. 864) Phase 2 Stormwater Management Plan (SMP) for all of Allegheny County; and

WHEREAS, the SMP was submitted to the Pennsylvania Department of Environmental Protection (PADEP) for review and approval in accordance with Section 9 of Act 167 on January 3, 2018 and subsequently approved after amendments by PADEP on May 31, 2018; and

WHEREAS, pursuant to Section 11(b) of Act 167, municipalities subject to the SMP must enact or amend such ordinances as necessary to regulate development in a manner consistent with the SMP; and

WHEREAS, the Township of West Deer is acting to adopt and implement revisions to the Township Code, Chapter 182 to be consistent with the SMP.

NOW THEREFORE, be it ordained and enacted by the Township of West Deer Supervisors of the Township of West Deer and it is hereby ordained and enacted by and with the power of the same, incorporating the above recitals by reference:

SECTION 1. Section 182 -1 (Purpose), is amended by adding a new Subsection P which reads:

P. Prevent scour and erosion of stream banks and stream beds

SECTION 2. Section 182-2 (General Provisions), is amended to add a new Subsection A.1 which reads:

A.1 Erroneous Permit

(1) Any permit or authorization issued or approved based on false, misleading or erroneous information provided by an applicant is void without the necessity of any proceedings for revocation. Any work undertaken or use established pursuant to such permit or other authorization is unlawful. No action may be taken by a board, agency or employee of the Township purporting to validate such a violation.

SECTION 3. Section 182-2 (General Provisions) Subsection C(1)(a) is deleted in its entirety and is replaced with a new Subsection C(1)(a) which reads:

(a) Regulated activities smaller than 1,000 square feet are exempt from the requirements of this chapter to implement stormwater BMPs, unless the activity is found to be a significant contributor to pollution of the waters of this commonwealth.

SECTION 4. Section 182-2 (General Provisions), Subsection C (2) (Waivers) is deleted in its entirety and is replaced with a new Subsection C(2) which reads:

(2) Waivers

(a) If the Township Board of Supervisors determines that any requirement under these regulations cannot be achieved for a particular regulated activity the Township Board of Supervisors may, after an evaluation of alternatives, approve measures other than those in these regulations subject to paragraph (b) below. The proposed area of disturbance shall be less than one (1) acre. The request for a modification or waiver shall originate with the landowner, shall be in writing, and shall accompany the stormwater management site plan submitted to the Township. The request shall provide the facts on which the request is based, the provisions of the regulations involved, and the proposed modification. The Township shall review the request to determine if it meets the requirements of the regulations, including paragraph (b) below. If acceptable to the Township, the Township Board of Supervisors may grant the waiver or modification.

(b) Waivers or modifications of the requirements of these regulations may be approved by the Township Board of Supervisors if enforcement will exact undue hardship because of unique physical circumstances or conditions peculiar to the land in question, provided that the modifications will not be contrary or detrimental to the public interest and will achieve the intended outcome, and that the purpose of the regulations is preserved. Hardship must be due to such unique physical circumstances or conditions and not to circumstances or conditions generally created by the provisions of the stormwater management regulations. Cost or financial burden shall not be considered a hardship. Modifications shall not substantially or permanently impair the appropriate use or development of adjacent property. A request for modifications shall be in writing and accompany the stormwater management site plan submission, as directed in paragraph (a) above.

(c) No waiver or modification of any regulated stormwater activity involving earth disturbance greater than or equal to one (1) acre may be granted by the Township Board of Supervisors.

SECTION 5. Section 182-3 (Stormwater Management Plan) is amended to add new Subsections U and V which read:

U. The following signature block shall appear on the stormwater site plan:

“(Township Engineer), on this date (signature date), has reviewed and hereby certifies that the stormwater site plan meets all design standards and criteria of Chapter 182 of the West Deer Township Code, except where waivers have been granted on the plan. The review is based on a survey and plan prepared by others and assumes that all information is correct and valid as submitted.”

V. The approved stormwater site plans must be on site throughout construction.

SECTION 6. Section 182-4 (Permanent Stormwater Management Design Standards) is amended to add a new Subsection A(2)(g) which reads:

(g) Incorporate methods described in the Pennsylvania Stormwater BMP Manual, as amended and updated. If methods other than green infrastructure and low impact development (LID) methods are proposed to achieve the volume and rate controls required under these regulations, the stormwater site plan must include a detailed justification, acceptable to the Township Engineer, demonstrating that the use of LID and green infrastructure is not practicable.

SECTION 7. Section 182-4 (Permanent Stormwater Management Design Standards) Subsection A(3)(b)[2] is deleted in its entirety and is replaced with a new Subsection A(3)(b)[2] which reads:

[2] The post-development peak rate discharge rate shall not exceed the predevelopment peak discharge rate multiplied by the “subbasin release rate percentage” (where determined in Act 167 watersheds) by the 1, 2, 5, 10, 25, 50 and 100 year 24 hour storm events pursuant to the predevelopment cover assumption described in subsection B(2). Refer to Appendix A for release rate percentages information.

SECTION 8. Section 182-4 (Permanent Stormwater Management Design Standards) is amended to add a new Subsection A(3)(d) which reads:

(d) The following minimum volume control performance standards shall apply to all applicable new development activities pursuant to §182-2(B)(1).

[1] The green infrastructure and low impact development practices provided in the Pennsylvania Stormwater BMP Manual, as amended and updated (BMP Manual) shall be utilized for all regulated activities wherever possible. Water volume controls shall be implemented using the Design Storm Method in Subsection [a] or the Simplified Method in Subsection [b] below. Water volume controls shall

be implemented using the Design Storm Method in Subsection [a] or the Simplified Method in Subsection [b] below, or alternative design criteria as allowed by Pennsylvania Code Title 25, Chapter 102.

[a] The Design Storm Method (CG-1 in the BMP Manual) is applicable as a method to any size of regulated activity. This method requires detailed modeling based on site conditions. The following shall be incorporated into the CG-1 method:

(i) Do not increase the post-development total runoff volume for all storms equal to or less than the 2-year 24-hour duration precipitation.

(ii) At least the first one inch of runoff from the net increase in impervious surfaces shall be permanently removed from the runoff flow, i.e., it shall not be released into the surface waters of this Commonwealth. Removal options include reuse, evaporation, transpiration, and infiltration. If the developer provides justification that the listed removal options are not feasible, and the Township Engineer agrees, runoff shall be detained in a facility designed for a 24 to 72 hour dewatering time in an area with a dedicated stormwater system (not contributory to a combined sewer system) and shall be detained in a facility designed for a 72 hour dewatering time in an area contributory to a combined sewer system before discharge to local stormwater systems or the environment.

(iii) For modeling purposes:

- Existing (predevelopment) non-forested pervious areas must be considered meadow in good condition.
- 20% of existing impervious area, when present, shall be considered meadow in good condition in the model for existing conditions.

[b] The Simplified Method (CG-2 in the BMP Manual) provided below is independent of site conditions and should be used if the Design Storm Method is not followed. This method is not applicable to regulated activities greater than one acre or for projects that require design of stormwater storage facilities. For new impervious surfaces:

(i) Stormwater facilities shall capture at least the first two (2) inches of runoff from the net increase in impervious surfaces.

(ii) At least the first one inch of runoff from the net increase in impervious surfaces shall be permanently removed from the runoff flow, i.e., it shall not be released into the surface waters of this Commonwealth. Removal options include reuse, evaporation, transpiration, and infiltration. If the

developer provides justification that the listed removal options are not feasible, and the Township Engineer agrees, runoff shall be detained in a facility designed for a 24 hour dewatering time in an area with a dedicated stormwater system (not contributory to a combined sewer system) and shall be detained in a facility designed for a 72 hour dewatering time in an area contributory to a combined sewer system before discharge to local stormwater systems or the environment.

(iii) Wherever possible, infiltration facilities should be designed to accommodate infiltration of the entire permanently removed runoff; however, in all cases at least the first 0.5 inch of the permanently removed runoff should be infiltrated.

(iv) This method is exempt from the requirements for peak rate control of the 1, 2, 5, 10, 25, 50, and 100 year, 24 hour storm events.

SECTION 9. Section 182-4 (Permanent Stormwater Management Design Standards) Subsection B(1) is deleted in its entirety and is replaced with a new Subsection B(1) which reads:

(1) The following design storms shall be used for analysis of the redevelopment and post-development conditions. These values are applicable to the Soil Cover Complex Method:

Return Period (Years)	24 Hour Storm (Inches)
1	2.01
2	2.40
5	2.94
10	3.37
25	3.99
50	4.50
100	5.03

Notes: The precipitation values above are derived from the precipitation frequency estimates developed by NOAA Atlas 14 and can be accessed from the NOAA website.

SECTION 10. Section 182-4 (Permanent Stormwater Management Design Standards) is amended to add a new Subsection C(5)(q) which reads:

(q) Normally dry, open top storage facilities should completely drain both the volume control and rate control capacities over a period of time not less than 24 hour and not more than 72 hours from the end of the design storm.

SECTION 11.Section 182-4 (Permanent Stormwater Management Design Standards)

Subsection C(6) is amended to add a new Subsection C(6)(j) which reads:

(j) Roof drains and sump pumps shall discharge to infiltration or vegetative BMPs wherever feasible.

SECTION 12.Section 182-4 (Permanent Stormwater Management Design Standards)

Subsection E is deleted in its entirety and is replaced with a new Subsection E which reads:

E. Riparian Buffers

(1) In order to protect and improve water quality, a riparian buffer easement shall be created and recorded as part of any subdivision or land development that encompasses a riparian buffer. The intent of these regulations in establishing a riparian buffer is to protect and improve stream water quality. The riparian buffer is intended to slow overland flow to the stream through the presence of native grasses, trees and shrubs, allowing infiltration/groundwater recharge; causing deposition of sediment, nutrients, pesticides, and other pollutants in the buffer rather than in the stream; and reducing erosion by providing stream bank stabilization. The trees provide shade for streams; keeping water cooler and reducing evaporation.

(2) Except as required by Pennsylvania Code Title 25 Chapter 102, the riparian buffer easement shall be required for all streams (as defined) with a contributing watershed area of greater than 10 acres. The riparian buffer easement shall be measured to be a minimum of 35 feet from the top of the streambank (on each side).

(3) Minimum management requirements for riparian buffers.

(a) No use or construction within the riparian buffer shall be permitted that is inconsistent with the intent of the riparian buffer as described in Subsection (1) above.

(b) Existing native vegetation shall be protected and maintained with the riparian buffer easement.

(c) Whenever practicable, invasive vegetation shall be actively removed and the

riparian buffer easement shall be planted with native trees, shrubs and other vegetation to create a diverse native plant community appropriate to the intended ecological context of the site.

(4) The riparian buffer easement shall be enforceable by the Township and shall be recorded in the appropriate County Recorder of Deeds Office, so that it shall run with the land and shall limit the use of the property located therein. The easement shall allow for the continued private ownership and shall count toward the minimum lot area required by zoning, unless otherwise specified in the Township Zoning Ordinance.

(5) Any permitted use with the riparian buffer easement shall be conducted in a manner that will maintain the extent of the existing 100-year floodplain, improve or maintain the stream stability, and preserve and protect the ecological function of the floodplain.

(6) Stormwater drainage pipes shall be permitted within the riparian buffer easement, but they shall cross the easement in the shortest practical distance. Other structural stormwater management facilities are not permitted within the riparian buffer easement.

(7) The following conditions shall apply when public and/or private recreation trails are permitted by the Township with riparian buffers:

(a) It is preferred that trails be designed to be permeable and for non-motorized use only; however, impermeable trails are permitted provided they have adequate drainage.

(b) Trails shall be designed to have the least impact on native plant species and other sensitive environmental features.

(8) Septic drainfields and sewage disposal systems shall not be permitted within the riparian buffer easement and shall comply with setback requirements established under Pennsylvania Code Title 25 Chapter 73.

(9) Underground utilities shall be permitted within the riparian buffer easement; however, work shall be performed to minimize disturbance area and removal of trees. Restoration within the riparian buffer easement shall be with native species of trees, grasses, and other plantings. One tree shall be planted for each tree removed and the restoration shall be designed by a Registered Professional with the requisite experience. Aboveground utilities shall only be permitted to cross the easement perpendicular to the easement or in the shortest practical distance. Existing utilities may remain and be maintained as required.

SECTION 13.Section 182-6 (Plan Submission, Review and Review Fees) Subsection A(1)(b) is deleted in its entirety and is replaced with a new Subsection A(1)(b) which reads:

(b) One copy to the Allegheny County Conservation District (when required by the District).

SECTION 14.Section 182-6 Plan Submission, Review and Review Fees) Subsection B(8) is deleted in its entirety and is replaced with a new subsection B(8) which reads:

(8) The developer shall be responsible for providing record drawings of all stormwater BMPs included in the approved stormwater site plan. The record drawings and an explanation of any discrepancies with the construction plans shall be submitted to the Township.

(a) The record drawing submission shall include a certification of completion signed by a qualified professional verifying that all permanent stormwater BMPs have been constructed according to the approved plans and specifications. The latitude and longitude coordinates for all permanent stormwater BMPs must also be submitted, at the central location of the BMPs. If any licensed qualified professionals contributed to the construction plans, then a licensed qualified professional must sign the completion certificate.

(b) The Township may conduct inspections during construction as it deems appropriate. If inspections performed by the Township reveal deficiencies from the submitted and approved stormwater site plan, the Township may request corrective actions. Any corrective action shall be at the cost of the stormwater facility owner.

(c) After receipt of the completion certificate by the Township, the Township may conduct a final inspection.

SECTION 15.Section 182-6 (Plan Submission, Review and Review Fees) Subsection B(9) is deleted in its entirety and is replaced with a new Subsection B(9) which reads:

(9) The Township's approval of a stormwater site plan authorizes the regulated activities contained in the stormwater site plan for a maximum term of validity of 5 years following the date of approval. The Township may specify a term of validity shorter than 5 years in the approval for any specific stormwater site plan. Terms of validity shall commence on the date the Township signs the approval for a stormwater site plan. If an approved stormwater site plan is not completed according to Section 182-6.B(8) within the term of validity, then the Township

may consider the stormwater site plan disapproved and may revoke any and all permits. Stormwater site plans that are considered disapproved by the Township shall be resubmitted in accordance with Section 182-6.D.

SECTION 16.Section 182-7 (Definitions) is amended to either (a) replace with a new definition or (b) add a new definition for the following words or terms:

Replace with a new definition:

BEST MANAGEMENT PRACTICE (BMP)

Activities, facilities, designs, measures, or procedures used to manage stormwater impacts from regulated activities, to meet state water quality requirements, to promote groundwater recharge, and to otherwise meet the purposes these regulations. Stormwater BMPs are commonly grouped into one of two broad categories or measures: “structural” or “non-structural”. In these regulations, non-structural BMPs or measures refer to operational and/or behavior-related practices that attempt to minimize the contact of pollutants with stormwater runoff, whereas structural BMPs or measures are those that consist of a physical device or practice that is installed to capture and treat stormwater runoff. Structural BMPs include, but are not limited to, a wide variety of practices and devices, from large-scale retention ponds and constructed wetlands, to small-scale underground treatment systems, infiltration facilities, filter strips, low impact design, bioretention, wet ponds, permeable paving, grassed swales, riparian or forested buffers, sand filters, detention basins, and manufactured devices. Structural stormwater BMPs are permanent appurtenances to the project site.

Replace with a new definition:

CONSERVATION DISTRICT

A conservation district, as defined in Section 3(c) of the Conservation District Law (3 P.S. § 851(c)) that has the authority under a delegation agreement executed with PA DEP to administer and enforce all or a portion of the regulations promulgated under 25 Pa. Code 102.

Add new definition:

LOW IMPACT DEVELOPMENT (LID)

Site design approaches and small-scale stormwater management practices that promote the use of natural systems for infiltration, evapotranspiration, and reuse of rainwater. LID can be applied to new development, urban retrofits, and revitalization projects. LID utilizes design techniques that infiltrate, filter,

evaporate, and store runoff close to its source. Rather than rely on costly large-scale conveyance and treatment systems, LID addresses stormwater through a variety of small, cost-effective landscape features located on-site.

Replace with a new definition:

RIPARIAN BUFFER

A permanent vegetated area of trees and shrubs located adjacent to streams, lakes, ponds, and wetlands.

Replace with a new definition:

WATERSHED

Region or land area drained by a river, watercourse, or other surface water of this Commonwealth to a downstream point.

SECTION 17. Severability. If any sentence, section, clause, part or provision of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional, illegal or invalid for any reason, such adjudication shall apply only to the specific section, clause, part or provision held to be unconstitutional, illegal or invalid and the remainder of this Ordinance shall remain valid and in full force and effect.

SECTION 18. Repealer. All ordinances or parts of ordinances conflicting with the terms and provisions of this Ordinance, be and the same are hereby repealed to the extent of said conflict.

SECTION 19. This Ordinance shall take effect after its enactment, in accordance with the Township Charter and as provided by law.

DULY ENACTED AND ORDAINED this ____ day of _____, 2018, by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel Mator
Township Manager

Shirley Hollibaugh, Chairperson
Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 17 October 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minute Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard W. DiSanti, Jr., Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

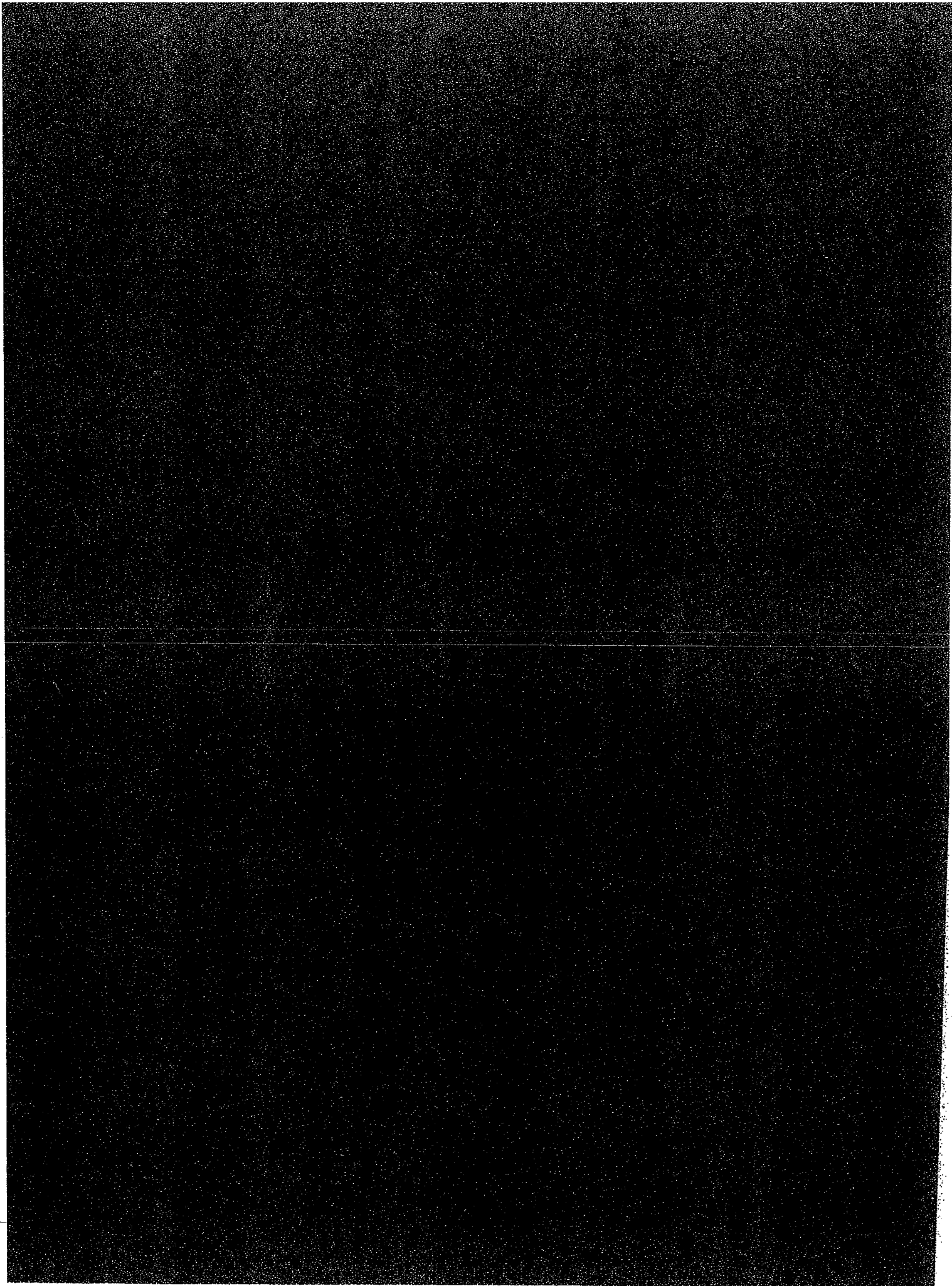
Joyce A. Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 17th of October 2018.

[SEAL]

By: _____
Daniel J. Mator, Jr.
Township Manager



ADVERTISEMENT: MUELLER STREET DEMOLITION

ATTACHED IS INFORMATION AND PHOTOGRAPHS OF THE STRUCTURE LOCATED ADJACENT TO 1024 MUELLER STREET, GIBSONIA, PA 15044 (*No physical address is available for the structure*).

LOT/BLOCK # 1668-S-240
OWNER: ANNA SMITH

AMOUNT BUDGETED FOR 2018 DEMOLITION: \$10,000.00

MR. PAYNE INSPECTED THE PROPERTY AND DETERMINED – PURSUANT TO TOWNSHIP ORDINANCE 172 – THAT THE STRUCTURE IS IN A DANGEROUS CONDITION, AND THAT IT CONSTITUTES A PUBLIC NUISANCE. SPECIFICALLY, THE HOUSE IS IN VIOLATION OF THE INTERNATIONAL BUILDING CODE AND ARTICLE VI OF ALLEGHENY HEALTH DEPARTMENT RULES AND REGULATIONS (SEE ATTACHED “NOTICE OF UNSAFE STRUCTURE”).

MR. PAYNE.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT TO ACCEPT BIDS FOR THE DEMOLITION OF THE STRUCTURE LOCATED AT MUELLER STREET.

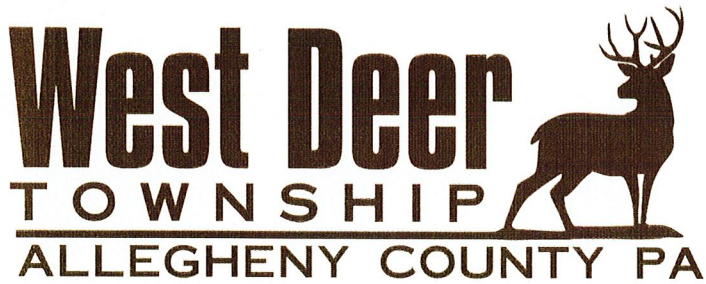
	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

16

Property Located adjacent to 1024 Mueller Street

Facts:

1. The property owner has been contacted; she lives adjacent at 1024 Mueller Street.
2. She is aware that old homestead is collapsing and is unsafe.
3. She authorized me to contact a licensed bee keeper to remove the hive in the exposed wall cavity. If hive is not removed it will die over winter from being exposed.
4. Russellton Bee Works has agreed to remove the hive.
5. Property owner below structure has been contacted and advised of bee removal and is pleased by everyone's efforts.
6. Structure has been vacant for many years; so long it does not have an address assigned.
7. Structure is on very close to the property line and may collapse onto neighbor's property if not addressed.



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

September 10, 2018

Anna Smith
1024 Mueller Street
Gibsonia PA 15044

RE: **NOTICE OF UNSAFE STRUCTURE**
Property located adjacent to 1024 Mueller Street
Lot/Block # 1668-S-240
Deed Book 4792, Page 49

Dear Mrs. Smith:

Please be advised that I have inspected the above-referenced property on behalf of the Township of West Deer and have determined pursuant to Township Ordinance 172 that the house located thereon is in a dangerous condition and constitutes a public nuisance. Specifically, the house is in violation of the International Building Code and Article VI of Allegheny Health Department Rules and Regulations in the following respects:

1. All exterior walls and roof are collapsing

Article VI of Allegheny Health Department (Section 615:3.12)

"Defects and Openings: Missing exterior door or window; hole through foundation..."

Article VI of Allegheny Health Department (Section 615:1.5)

"Severe Structural Deficiencies: Obvious recent movement in a foundation, bearing walls, roof or floor with a significant risk of caving in or collapse."

Article VI of Allegheny Health Department (Section 622)

"Every exterior wall, roof and foundation shall be weathertight and watertight."

2. Property has become severely dilapidated

International Building Code (Section 116.1)

"Structures or existing equipment that are or hereafter become unsafe, insanitary ... or that involve illegal or improper occupancy or inadequate maintenance shall be deemed an unsafe condition." "Unsafe structures shall be taken down and removed or made safe, as the building official deems necessary as provided for in this section."

3. Exterior wall cavity is open to elements and infested with honey bees.

Article VI of Allegheny Health Department (Section 650E)

"No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors".

You are hereby required to commence the repair or removal of the house within fifteen (15) days of your receipt of this Notice. Such repairs or removal must be completed within thirty (30) days of your receipt of the Notice.

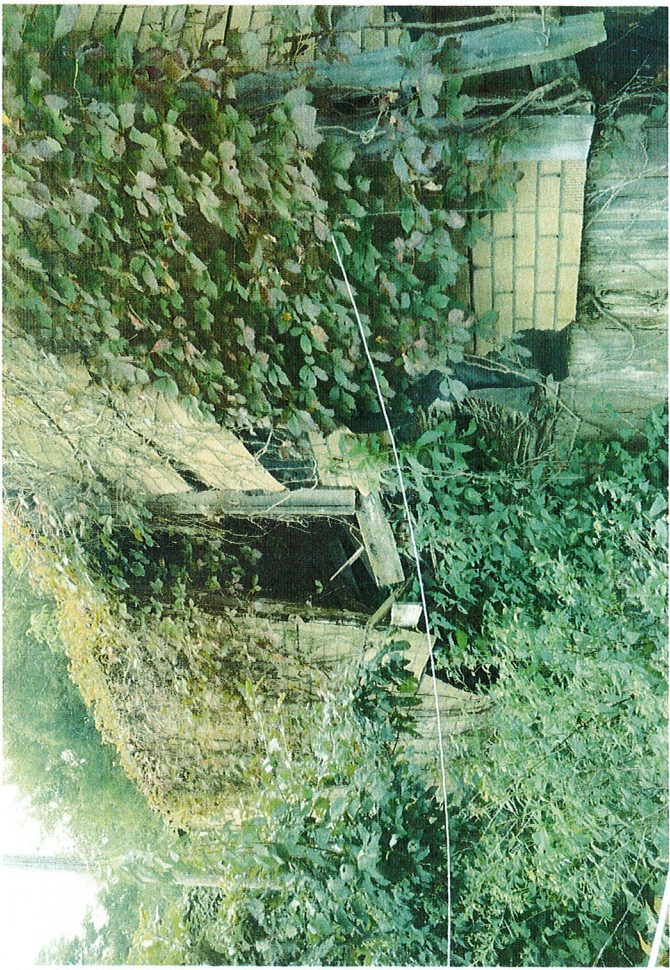
You have the right to appeal my determination by filing a written appeal with me within fifteen (15) days of your receipt of this Notice. If an appeal is filed, the Township Board of Supervisors will schedule a meeting to hear your appeal and will issue a final decision of this matter.

If you do not appeal my determination or commence the repair or removal of the house within the above-stated time periods, the Township may issue citations or cause the house to be demolished and removed as soon as possible, and the costs and expenses of such demolition and removal shall be borne by you, including demolition and removal costs, legal fees, administrative costs, a penalty of 10% of all costs and interest at 6% from the date of removal.

Please contact me at 724-265-2780 if you have any questions concerning this Notice.

Sincerely,

Code Enforcement Officer
West Deer Township
(724) 265-2780





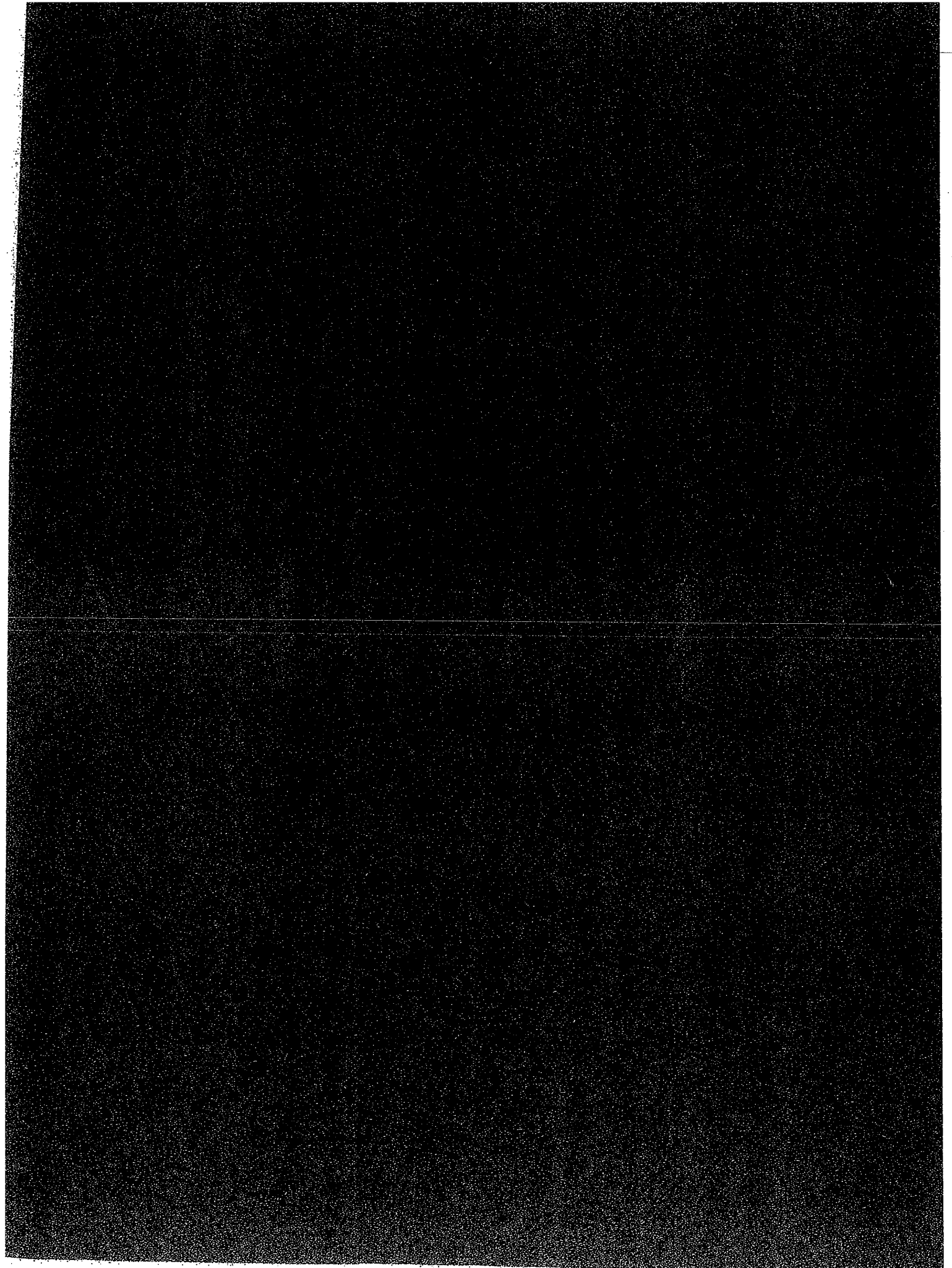
Advertisement:

West Deer Township is accepting bids to demolish a small single family home located on Mueller Street. Township will provide map with exact location since no physical address available for the structure. Please contact Township at 724-265-2780.



Requirements for Demo:

1. Structure and all debris to be removed.
2. Lot to be graded to match existing contours.
3. Silt fence and permanent drainage trench to be placed on the downhill side of disturbed area and directed to existing drainage trench along side of driveway.
4. Lot to be seeded and mulched (straw).
5. Asbestos abatement survey to be completed and followed by winning bidder.



ADVERTISEMENT: ORDINANCE NO. 430 (ADOPTION OF ROADS IN THE OAKWOOD HEIGHTS PLAN)

ORDINANCE NO. 430

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREETS IN THE OAKWOOD HEIGHTS PLAN: ASHLEY ROAD AND PIN OAK COURT; AND AMENDING ORDINANCE NO. 427 TO INCLUDE THE SAME.

ATTACHED IS THE ORDINANCE AND A LETTER FROM MR. SHOUP.

THE BOARD WILL CONSIDER ADOPTION OF THE ORDINANCE AT THEIR NOVEMBER 21, 2018 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 430 ACCEPTING THE STREETS IN THE OAKWOOD HEIGHTS PLAN.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

17

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 430

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREETS IN THE OAKWOOD HEIGHTS PLAN: ASHLEY ROAD AND PIN OAK COURT; AND AMENDING ORDINANCE NO. 427 TO INCLUDE THE SAME.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, Gigliotti, Sirera & Associates, LLC is the owner of a certain tract of land situated in West Deer Township, Allegheny County, Pennsylvania, which has been subdivided into the Oakwood Heights subdivision; and

WHEREAS, Gigliotti, Sirera & Associates, LLC desires to dedicate to West Deer Township for public use and enjoyment two certain rights-of-way within the Oakwood Heights subdivision plan: Ashley Road and Pin Oak Court; and

WHEREAS, West Deer Township, upon recommendation of the Township Engineer and administration, feels that accepting and recording the Deeds of Dedication for the aforementioned right-of-way improves the Township's infrastructure, public access, and public safety; and

WHEREAS, West Deer Township maintains Ordinance No. 427, which lists all dedicated public rights-of-way/Township roads.

NOW, THEREFORE, West Deer Township does hereby ordain that the Board of Supervisors accepts the Deed of Dedication for Ashley Road (from its intersection with Oakwood Circle in a southwestwardly direction approximately 2,505 feet to a cul-de-sac) and Pin Oak Court within the Oakwood Heights subdivision plan to have and to hold as a public road/right-of-way, together with the storm sewer system constructed thereunder (if any), and with the same effect as if said roadway had been opened by a Decree of the Court of Common Pleas in and for the County of Allegheny after proceedings duly held for that purpose under and in compliance with the laws of the Commonwealth of Pennsylvania, and hereby amends Ordinance No. 427 to include the same.

DULY ORDAINED AND ENACTED this 21st day of November 2018.

ATTEST:

WEST DEER TOWNSHIP

Township Manager

Chairperson of the Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 21 November 2018 and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard W. DiSanti, Jr., Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

Joyce A. Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 21st day of November 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

October 11, 2018

Mr. Daniel Mator
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via email and mail

Re: Oakwood Heights Plan - Phase I

Dear Mr. Mator,

The roads (Ashley Road and Pin Oak Court) within the above referenced development were recently repaired and received a final asphalt wearing course.

The work was inspected and I am recommending that the roads be adopted as Township Roads.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.

cc: Cathy Sopko, via email



GIGLIOTTI, SIRERA & ASSOCIATES

Builder - Developer - Commercial Properties

11279 PERRY HIGHWAY, SUITE 509, WEXFORD, PA 15090
TELEPHONE (724) 934-2720 FAX (724) 934-1441

October 4, 2018

Daniel Mator
Township Manager
West Deer Township
109 East Union Road
Cheswick, PA 15024

RE: Oakwood Heights

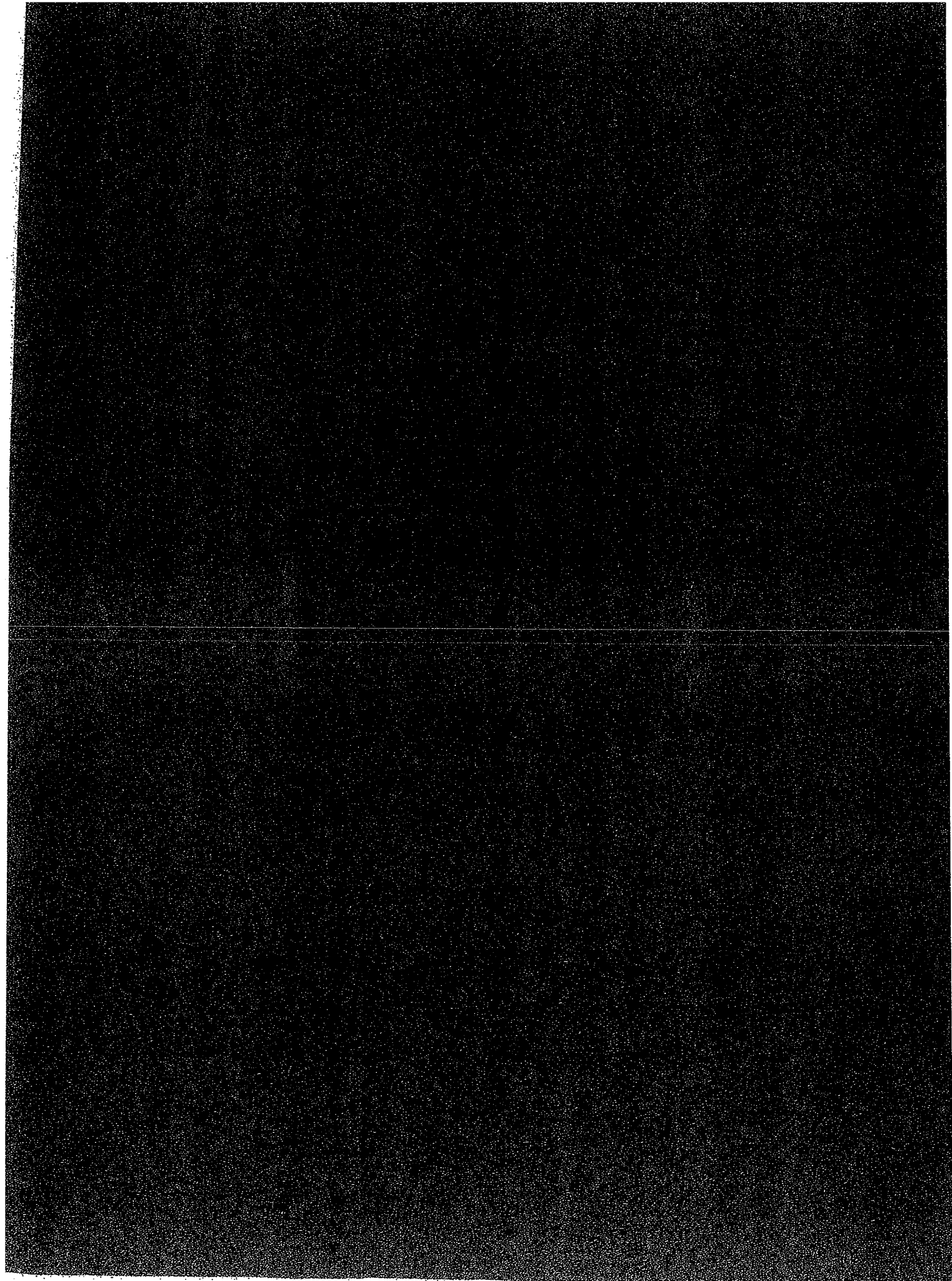
Dear Mr. Mator:

We have completed the final paving at Oakwood Heights and at this time request that the Township formally accept Ashley Road and Pin Oak Court in the plan.

If you have any questions or require additional information please do not hesitate to contact our office.

Sincerely,

Dominic Gigliotti
Partner



APPROVAL: EMS BUILDING TRANSFER

MR. HAPPEL AND MR. SHOUP.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE TRANSFER OF LOTS FROM DEER LAKES SCHOOL DISTRICT TO WEST DEER TOWNSHIP AS PER THE RECOMMENDATION OF THE TOWNSHIP ENGINEER, SOLICITOR, AND MANAGER.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

18

APPROVAL: RESOLUTION NO. 2018-8 (FEE SCHEDULE)

AT ITS LAST MEETING, THE BOARD ENTERTAINED THE IDEA OF ALTERING THE FEE SCHEDULE TO PERMIT WEST DEER TOWNSHIP NONPROFITS TO RENT THE PARK PAVILIONS AT NO COST, MONDAY THROUGH THURSDAY.

THE RESOLUTION AND FEE SCHEDULE IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2018-8 ESTABLISHING THE TOWNSHIP FEES.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2018-8**

A RESOLUTION ESTABLISHING VARIOUS TOWNSHIP FEES

BE IT RESOLVED, by the Board of Supervisors of the Township of West Deer, Allegheny County, Pennsylvania, that the fees charged by the Township shall be amended as per the attached Schedule of Fees, as established.

ADOPTED this 17th day of October, 2018 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Shirley Hollibaugh, Chairperson
Board of Supervisors

BUILDING PERMITS

NEW CONSTRUCTION / ADDITIONS			
	Base Amount		Square Foot Rate (Living/Floor Area)
Single Family	\$99.00	+	\$0.30/sq. ft.
Two-Family	\$99.00	+	\$0.30/sq. ft.
Residential Additions	\$99.00	+	\$0.30/sq. ft.
Multi-Family over Two Units	\$99.00	+	\$0.30/sq. ft.
		+	\$25.00 (occupancy permit/per unit)
Industrial & Commercial			
Group A* (by Township)	\$99.00	+	\$0.30/sq. ft.
Group B* (by third party)			Per Professional Code Services (PCS)
*All special inspections are to be paid by permit holder			
Impact Fee	Zone 1		\$336.00/per trip
	Zone 2		\$336.00/per trip
	Zone 3		\$374.00/per trip
Recreation Fee	Developments Only		\$1,000.00/per unit

ACCESSORY STRUCTURE (Non-living area i.e., decks, pools, sheds, fence)

	Base Amount		Rate
Building Value	\$0 - \$500		\$10.00
	\$501 - \$1,000		\$20.00
	\$1,001 +		\$20.00 + \$5.00 per \$1,000 thereafter
Driveway Permit			\$15.00
Demolition or Wrecking Permit			1,000 cubic feet or less of volume = \$5.00
			Over 1,000 cubic feet of volume = \$40.00
Pools	Above Ground		\$44.00
	In-Ground		\$64.00

MISCELLANEOUS PERMITS

	Base Amount		Rate
Gas & Oil Well Permit	\$25.00	+	\$250.00 Review Fee - remainder to be refunded to applicant
Grading Permit			more than 500 but less than 1,000 cubic yards = \$ 50.00
			more than 1,000 but less than 10,000 cubic yards = \$100.00
			more than 10,000 but less than 100,000 cubic yards = \$250.00
			more than 100,000 cubic yards = \$25.00 per 10,000 cubic yards
Mechanical Devices	Jukebox		\$50.00/each
	Pool Table		\$100.00/each
	Video Arcade		\$150.00/each
	Elect. Poker		\$350.00/each
Road Opening Fee	Per Commonwealth of Pennsylvania + \$400.00 (Escrow)* + Bond		
*All special inspections are to be paid by permit holder			
Sign Permit	\$50.00	+	\$0.15 sq. ft.
Salvage License	Less than 15,000 sq. ft.		\$250.00
	15,000-40,000 sq. ft.		\$400.00
	More than 40,000 sq. ft.		\$500.00

ZONING HEARING BOARD

	Base Amount		Rate
Residential Variance	\$25.00	+	\$400.00
Commercial Variance	\$25.00	+	\$500.00
Appeals/Zoning Violation	\$50.00	+	\$300.00
Zoning District Verification Letter			\$15.00
Amendments to Zoning Ordinance	\$50.00	+	\$350.00 (Escrow)

SUBDIVISION / LAND DEVELOPMENT

	Base Amount		Rate
Conditional Use	\$150.00	+	\$500.00 (Escrow)*
Lot Line Revision	\$75.00	+	\$350.00 (Escrow)*
Site Plan Review	\$100.00	+	\$300.00 (Escrow)*
Subdivision Review			
1 - 3 Lots	\$75.00	+	\$500.00 (Escrow)*
4 - 25 Lots	\$75.00	+	\$2,000.00 (Escrow)*
26+ Lots	\$75.00	+	\$3,500.00 (Escrow)*

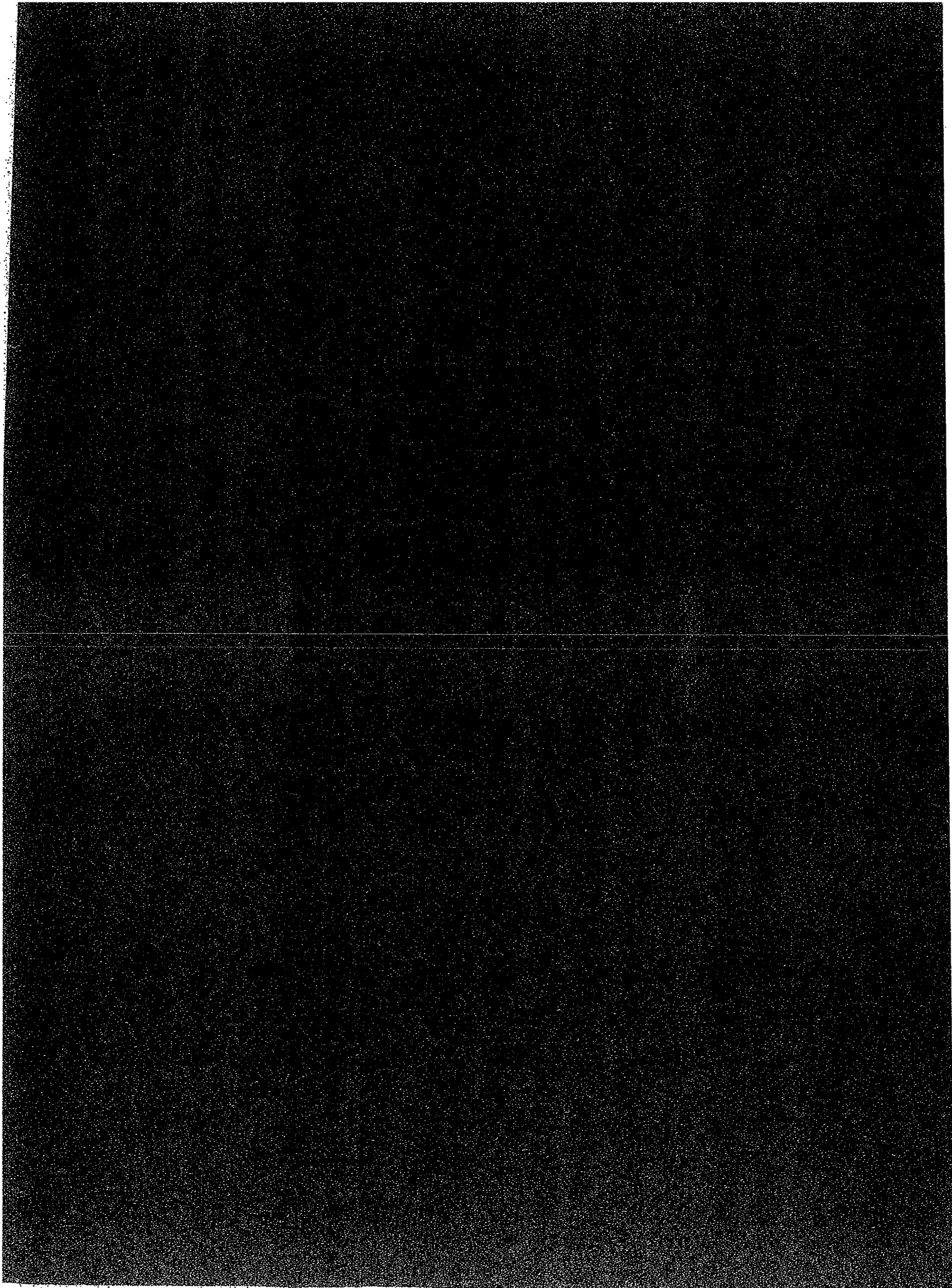
*Applicant pays any additional cost in excess of escrow amount

POLICE DEPARTMENT

	Application Fee		Rate
Incident/Non-Reportable Accidents			\$10.00
Reportable MVA			\$15.00 (or current state mandate fee, whichever is higher)
Solicitor Permit	\$50.00	+	\$100.00/month or any part thereof
		+	\$10.00/per person fee
			\$40.00 background check (non-refundable)

OTHER FEES

	Base Amount		Rate
Bairdford Park Pavilion Rental			
Resident			\$125.00
Nonresident			\$150.00
Large Company	100+		\$300.00
Small Company	Less than 100		\$150.00
Wedding/Reception			\$175.00
West Deer Nonprofit Organization	Monday -Thursday		\$100 deposit (refunded upon Township Inspection)
Nike Site Park Pavilion Rental			
Resident			\$125.00
Nonresident			\$150.00
Large Company	100+		\$300.00
Small Company	Less than 100		\$150.00
Wedding/Reception			\$175.00
West Deer Nonprofit Organization	Monday -Thursday		\$100 deposit (refunded upon Township Inspection)
Construction Book			\$4.00
Copies	per copy		\$0.25
Flood Plain Letter			\$15.00
Leaf Bags	5 pack		\$3.00
Municipal No-Lien Letter			\$25.00
Occupancy Permit			\$25.00
Street Map (Small)			\$1.00
Street/Zoning Map			\$6.00
Subdivision Book			\$6.00
Zoning Book			\$12.00
Recycling Bin	Replacement		\$10.00
Returned Check Fee			\$35.00



APPROVAL: YOUTH FLAG FOOTBALL PROPOSAL

THE BOARD RECEIVED COPIES OF THE PROPOSAL SUBMITTED BY BRANDON WILLIAMS FOR A YOUTH FLAG FOOTBALL PROGRAM AT BAIRDFORD PARK AT THE SOCCER FIELDS.

(INFORMATION ATTACHED)

MR. WILLIAMS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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I would like to offer the township 20% of the overall income in exchange for the use of the soccer field. We are more than willing to work with the soccer program to make sure that our games do not clash with their practice or game times. We will practice and play games on the same day this program will only run on the weekend. We will require all our volunteers and officials to get their clearances to participate. The only thing we will need is access to the bathrooms and if possible a place to store the field equipment.

Thank you Brandon Williams

High Octane Flag football

Program Overview

- A youth non-contact flag football league
- Ages 5-17 for boys and girls
- No restriction on school district or living location all are welcome
- 8-9 week season including playoffs, championship games, All star game and skills competition with end of season party for all participants.
- Played on Saturdays and Sundays
- Game times from 9am – 4pm
- Price will be \$85 per child and \$5 off each additional child
- 4 on 4 with 6-8 kids on each team
- Teams are picked at random except for tournaments

Benefits

- NFL reversible flag football jersey to keep
- Flag football flags to keep
- Play football with less chance of injury
- Bonding with friends and making new friend
- As a non-profit organization all the money goes to help improve the program
- Championship trophies, second and third place metals

Extras

- Volunteer coach 18 and up
- Volunteer as Referees/Officials 17 and up

- Regional tournaments with the chance to play during halftime at the NFL Pro Bowl
- Optional fundraising to help pay for registration fees
- Each parent will have to volunteer to help

Resources

- NFL Flag USA
- Coach Certification
- Ref Certification

Seasons

- Fall November 3rd thru December 16th
- Spring April 13th thru June 2nd
- Summer TBD
- Tournaments throughout the year
- Adult league TBA

Cathy Sopko

From: Daniel Mator <dmator@westdeertownship.com>
Sent: Thursday, September 27, 2018 8:54 AM
To: Richard DiSanti; Shirley Hollibaugh; Beverly Jordan; Arlind Karpuzi; Shawn Maudhuit; Joyce Romig; Gerry Vaerewyck
Cc: Cathy Sopko
Subject: FW: Flag football
Attachments: TOL180904UX1922_BusinessProcessHappyLetter_20180905_2b304146-d40e-450d-ab5d-47fdd5124d76.pdf; d446b9aa-a9b0-e811-80f5-005056a506b6_7a240453-631d-44da-8198-d9d04796795e-1.tif

All:

Here is the flag football information you requested.

Daniel

--

Daniel Mator
Township Manager
West Deer Township
109 East Union Road
Cheswick, PA 15024
724.265.3680
724.265.2228-fax

From: Brandon Williams <b_will2016@yahoo.com>
Reply-To: "b_will2016@yahoo.com" <b_will2016@yahoo.com>
Date: Wednesday, September 26, 2018 at 8:44 PM
To: Daniel Mator <dmator@westdeertownship.com>
Subject: Flagfootball

Hi Mr. Mator these are the nonprofit organizations papers Ms. Jordan was asking for please let me know if there is anything else and if you could put me back in contact with the person who runs soccer it would be appreciated my number is 724-939-0410

[Sent from Yahoo Mail on Android](#)

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS
401 NORTH STREET, ROOM 206
P.O. BOX 8722
HARRISBURG, PA 17105-8722
WWW.CORPORATIONS.PA.GOV

Brandon Williams
1046 Bataan dr.
Russellton PA 15076

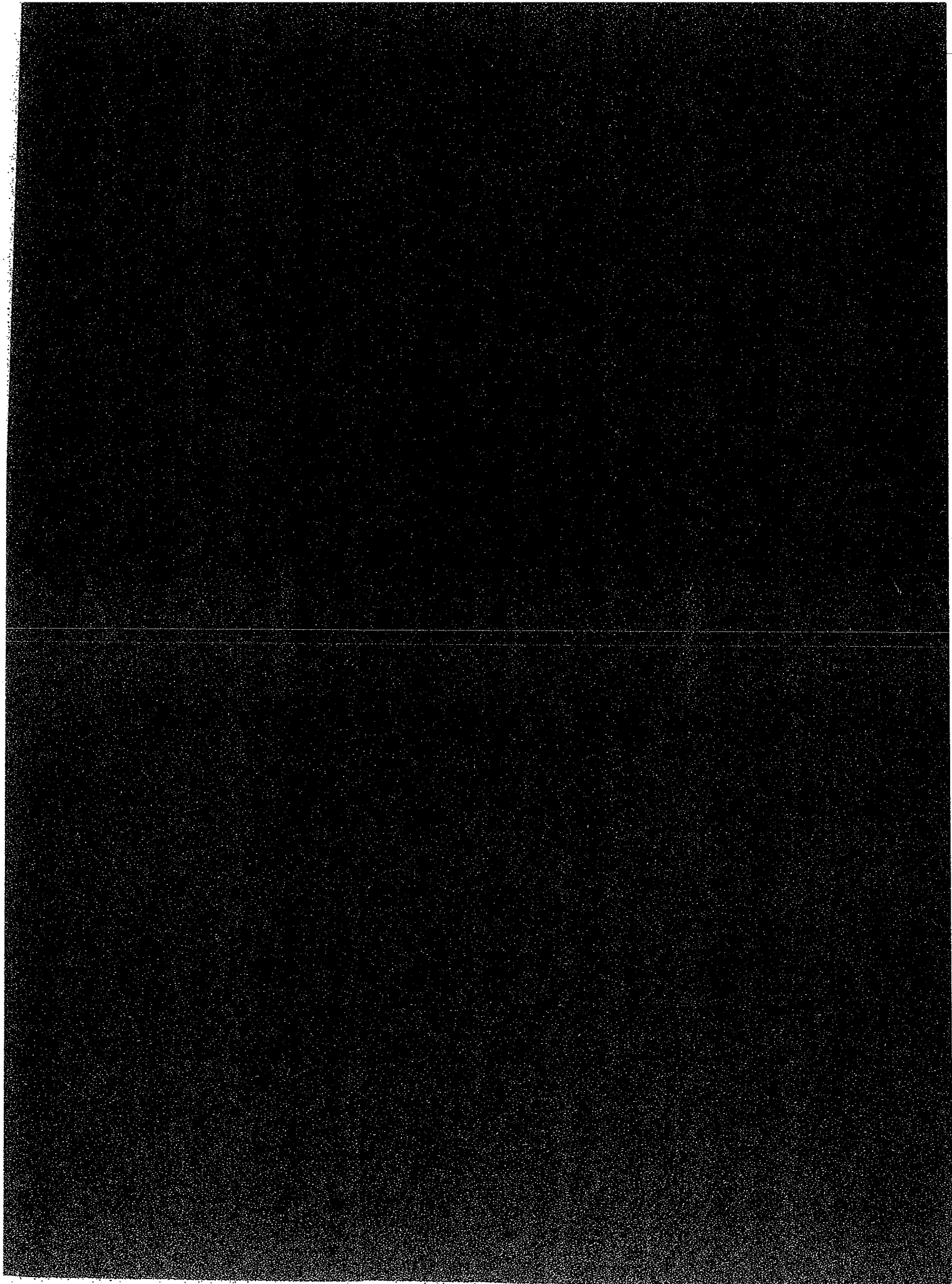
High Octane Speed and Agility Inc

THE BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS IS HAPPY TO SEND YOUR FILED DOCUMENT. THE BUREAU IS HERE TO SERVE YOU AND WE WOULD LIKE TO THANK YOU FOR DOING BUSINESS IN PENNSYLVANIA.

IF YOU HAVE ANY QUESTIONS PERTAINING TO THE BUREAU, PLEASE VISIT OUR WEBSITE AT www.dos.pa.gov/BusinessCharities OR YOU MAY CONTACT US BY TELEPHONE AT (717)787-1057. INFORMATION REGARDING BUSINESS AND UCC FILINGS CAN BE FOUND ON OUR SEARCHABLE DATABASE AT www.corporations.pa.gov/Search/CorpSearch .

NONPROFIT CORPORATIONS THAT SOLICIT FUNDS FROM CITIZENS OF THE COMMONWEALTH OF PENNSYLVANIA MUST REGISTER WITH THE BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS OF THE DEPARTMENT OF STATE, UNLESS EXEMPT FROM REGISTRATION REQUIREMENTS. PLEASE SEE www.dos.pa.gov/BusinessCharities/Charities OR CONTACT THE BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS AT 207 NORTH OFFICE BUILDING, HARRISBURG, PA 17120, (717) 783-1720 OR 1-800-732-0999 WITHIN PENNSYLVANIA, FOR MORE INFORMATION ON REGISTRATION.

ENTITY NUMBER : 6766358



AUTHORIZATION: HB2564 (WIRELESS FACILITIES MANAGEMENT)
OPPOSITION LETTER

THE TOWNSHIP'S TELECOMMUNICATIONS COUNSEL ISSUED AN ACTION ALERT TO ALL PENNSYLVANIA COMMUNITIES TO SEND A LETTER OPPOSING HOUSE BILL 2564, WHICH WOULD STRIP LOCAL MUNICIPALITIES' ABILITIES TO MANAGE WIRELESS FACILITIES IN RIGHT-OF-WAYS.

THE ACTION ALERT AND MEMORANDUM FROM THE COHEN LAW GROUP IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TOWNSHIP MANAGER TO SUBMIT A LETTER TO OUR STATE REPRESENTATIVE OPPOSING HOUSE BILL 2564.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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Wireless Action Alert

PA House Poised to Strip Municipalities of Their Right to Manage Wireless Facilities in the Rights-of-Way ACTION NEEDED NOW

The House Consumer Affairs Committee in Harrisburg is pushing ahead with House Bill 2564, which would preempt Pennsylvania municipalities from managing wireless facilities in the public rights-of-way. **We expect that the bill will be voted upon the week of October 8.** The bill would harm municipalities in three significant ways:

- 1. It would strip municipalities of all of their zoning authority over wireless poles and antennas in the public rights-of-way. (Section 3(e)).**
- 2. It would drastically cut the fees that municipalities may assess for use of the rights-of-way by wireless companies to \$25 per site per year. (Section 3(d))**
- 3. It would fail to legally protect municipalities from accidents in the rights-of-way involving wireless facilities. (Section 9)**

For these reasons, we have advised our municipal clients, as well as the statewide municipal associations, that HB 2564 is unacceptable and should be opposed.

What can you and your municipality do?

Given that it appears that House Bill 2564 will be voted upon next week, today is the day to contact your State Representative and State Senator by phone, email, and/or letter to voice your opposition to the bill. [CLICK HERE FOR A SAMPLE LETTER](#). The names and addresses of your State Representatives can be found [HERE](#) and your State Senators can be found [HERE](#).

More information about House Bill 2564

Over the past two months, the PA Municipal League (PML), PA State Association of Boroughs (PSAB), and PA State Association of Township Commissioners (PSATC) have tried to work with the bill sponsor, Rep. Frank Farry (Bucks) and the Committee staff to reach a compromise. We testified at the Committee hearing on August 9, submitted written amendments on August 20, and prepared written responses to the Committee's specific questions on September 24. Unfortunately, except for a few cosmetic changes, our amendments were rejected. The revised draft of the bill, which was provided on October 1, would do the following:

1. Preemption of Municipal Zoning Authority: HB 2564 would strip municipalities of their current rights to manage wireless poles and antennas being installed in the public rights-of-way. If the bill is enacted, municipalities would have no input whatsoever over the locations, height, placement, design, or construction of these facilities. The bill purports to allow zoning regulation of poles over 55 feet, but it states that the company has a legal “right” to install poles at such heights. (Section 3(f)(2)) There are approximately 154,000 of these facilities in the U.S. today and that number is expected to grow to over 800,000 by 2026. (CTIA-The Wireless Industry) HB 2564 would force Pennsylvania municipalities to accommodate this massive increase in installations while prohibiting them from ensuring a responsible and orderly rollout.

2. Drastic Reduction of Fees: Currently, our municipal clients assess approximately \$1,000 per year for new poles and approximately \$500 per year for new antennas in the rights-of-way. On September 26 in its *Third Report and Order*, the FCC reduced these fees to a maximum of \$270 per year for both poles or antennas. HB 2564 would cut even this limited fee of \$270 by over 90% to a maximum of \$25 per site per year. (Section 3(d)) Given that these fees represent a tiny fraction of a municipality’s costs of managing wireless facilities, local taxpayers would be forced to nearly fully subsidize the wireless industry.

3. Failure to Legally Protect Municipalities: Under the terms of the bill, if an accident occurs due to a wireless facility in the public rights-of-way, a municipality would be forced to sue the wireless company and obtain a judicial finding of company negligence in order to be indemnified by the company. (Section 9) This is in direct conflict with standard municipal practice and would expose municipalities to significant liability should an accident occur.

Please contact your State Representative and State Senator by phone, email, and/or letter NOW to voice your opposition to House Bill 2564. If you send or email a letter, please also forward it to me so that we may keep track. Please feel free to contact our firm directly if you have any questions or concerns or need any additional resources.

Daniel S. Cohen
Cohen Law Group
413 S. Main Street
Pittsburgh, PA 15215
Phone: (412) 447-0130 x11
Fax: (412) 447-0129
Emails: dcohen@cohenlawgroup.org
Website: www.cohenlawgroup.org



Cohen Law Group

M·E·M·O·R·A·N·D·U·M

TO: Pennsylvania Municipal League
Pennsylvania State Association of Township Commissioners
Pennsylvania State Association of Township Supervisors
Pennsylvania State Association of Boroughs

FROM: Daniel S. Cohen
Attorney, Cohen Law Group

SUBJECT: *Legal Assessment of PA House Bill No. 2564: Small Wireless Facilities Deployment Bill*

DATE: August 2, 2018

On or about July 13, 2018, Rep. Frank Farry, along with 34 co-sponsors, introduced House Bill No. 2564, entitled the Small Wireless Facilities Deployment bill. The following is a legal analysis of the salient provisions of the bill. The bill applies to “small wireless facilities and associated new utility poles” in the public rights-of-way. (Section 3(a)) “Small wireless facility” is defined as a wireless facility, either ground-mounted or pole mounted, that has a size no more than 28 cubic feet, which is the equivalent of 210 gallons. (Section 2) The three major impacts of the bill, if enacted, would be as follows:

Strips Municipalities of their Zoning Authority

Section 3(j) of the bill, entitled “Permitted Use”, states that a wireless company will have the right “as a permitted use subject to a permitted use process and **not subject to zoning review or approval**” to install a new pole that includes a wireless facility or to collocate a wireless facility on an existing utility pole. (emphasis added) A permitted use means that the application must be approved at the permit counter without any zoning process and without an opportunity for public comment. These include fiberglass poles in residential neighborhoods, including residential subdivisions in which utilities are required to be underground.

If H.B. 2564 was enacted, it would mean that a municipality would not be able to require that new poles and wireless facilities: 1) be subject to zoning approval; 2) be maintained in good condition, order, and repair; 3) comply with collocation incentives to place antennas on existing poles or buildings rather than construct new poles; 4) be limited to certain zoning districts or specific

roads provided that there are ample areas available for such facilities; 5) employ stealth technology so as to be as unobtrusive as possible; or 6) be subject to insurance and indemnification requirements. Municipalities would be forced to approve any facility proposed by a wireless company regardless of its appropriateness.¹

As to the height of the new poles, Section 3(e) states that the maximum height is either 50 feet or 5 feet higher than the tallest utility pole within 500 feet of the new pole. However, the same section gives a wireless company the “right to...install...a utility pole that exceeds these height limits” so long as it includes a “height limit waiver request” in its application. In short, the bill removes municipal zoning authority over new poles and wireless facilities in the rights-of-way and grants a wireless company the right to install new poles at any height it wishes. In our experience in working with wireless contractors, such poles can be up to 120 feet in height.

Section 6 of the bill states that nothing in the bill “shall be construed to limit or preempt the scope of a municipality’s review of zoning, land use, planning, and permitting authority as it relates to wireless facilities.” While this statement implies that the bill preserves local zoning authority, the other provisions of the bill, as described above, prove that the opposite is true.

Drastically Reduces Right-of-Way Fees

The wireless industry has been installing wireless facilities in municipal rights-of-way in Pennsylvania for over seven years. As such, there is much empirical data regarding its interactions with municipalities, including the payment of fees for the use of the rights-of-way. In our experience, the fees assessed by Pennsylvania municipalities have adhered to the cost recovery model; that is, local governments seek simply to recover their costs for review of wireless applications, the permit and approval process, inspection of facilities, traffic management during installation, and other aspects of right-of-way management.

The four relevant fees for wireless facilities in the rights-of-way currently are as follows: 1) application fee; 2) fee for new antennas on existing utility poles; 3) fee for new antennas on municipally-owned poles; and 4) fees for new poles. Based on our experience in drafting wireless ordinances and negotiating directly with wireless companies, the current fees for these categories fall within the following ranges:

- Application fee: **\$750-\$1,500**, depending on the particular wireless facility.
- Fees for new antennas on existing utility poles: **\$250-\$500** per year
- Fees for new antennas on municipally-owned poles: **\$1,500-\$3,000** per year
- Fees for installation of new poles: **\$750-\$1,250** per year

¹ Local zoning authority over wireless facilities is expressly permitted by Section 332(c)(7)(a) of the federal Communications Act, entitled “Preservation of Local Zoning Authority” for mobile services. 47 U.S.C. §332(c)(7)(a).

The fees prescribed in H.B. 2564 are as follows:

- Application fee: up to **\$100** (Section 4(n))²
- Fees for new antennas on existing utility poles: not to exceed **\$25** per year (Section 3(c))
- Fees for new antennas on municipally-owned poles: not to exceed **\$50** per year (Section 5(d))
- Fees for installation of new poles: not to exceed **\$25** per year (Section 3(c))

Not only are the fees included in the bill a fraction of the fees that municipalities are assessing now, but they clearly would not allow municipalities to adequately recover their costs. The result would be that local taxpayers would be forced to subsidize the wireless industry.

Shortens the Application Review and Approval Process

H.B. 2564 also shortens the process for review and approval of wireless facilities applications that has been established by the Federal Communications Commission (“FCC”). The FCC has issued several orders regarding wireless siting, including but not limited to, the “Shot Clock” Order (2009) and the Wireless Infrastructure Report and Order (2014). In addition, the FCC is currently overseeing a new proceeding for wireless facilities, which is expected to result in another new order soon. The FCC has prescribed specific time frames for local governments to review and act on all wireless facilities applications. They are as follows:

- 30 days for initial review of an application for completeness. This is an important part of the review process, because initial wireless applications often do not include diagrams and other critical information.
- 90 days for action on a new antenna collocated on a utility pole or other structure.
- 150 days for action on a new tower, which includes new poles.

If a municipality fails to act (either approve or deny) within these time periods, then the application is deemed approved under federal law. H.B. 2564 would significantly shorten these “shot clocks” while retaining the “deemed approval” requirement. Specifically, H.B. 2564 requires the following:

- 15 days for initial review of applications for completeness (Section 4(d))
- 60 days for action on a new antenna (Section 4(e))
- 60 days for action on a new tower (Section 4(e))

In addition, H.B. 2564 allows a wireless company to submit requests of up to 20 wireless facilities in a single consolidated application. (Section 4(g)) This exponential increase in the number of facilities requests as part of a single application would make it virtually impossible for current municipal staffs to review and act on these requests within the shortened deadlines.

² Note that the PA Wireless Broadband Collocation Act (“WBCA”) allows municipalities to assess a fee of up to \$1,000 for new antennas on utility poles. H.B. 2564 would conflict with this provision of the WBCA.

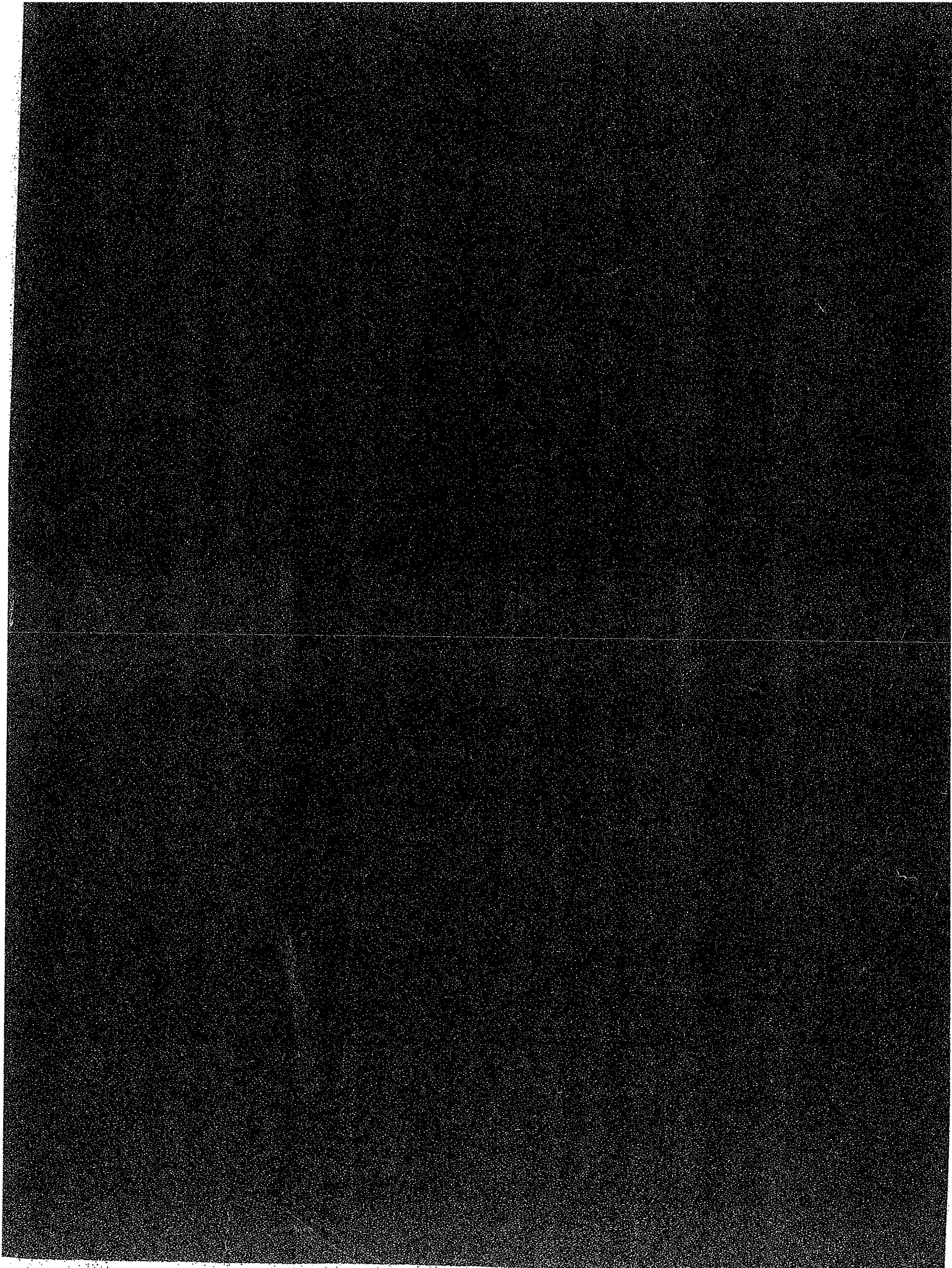
Indeed, many communities would be forced to hire outside engineers and/or planners to complete the process in a timely fashion, which would significantly increase their costs.

Conclusion

House Bill No. 2564 would undermine the ability of Pennsylvania municipalities to manage their rights-of-way with respect to wireless facilities. It would strip them of their zoning authority, drastically limit the fees they can charge to recover their costs, and unreasonably shorten the timeframes in which they must act on wireless applications. If enacted, the bill would essentially allow wireless companies to construct any towers and antennas they wish in any areas they wish within the rights-of-way. It would leave municipalities with no power and no voice to work with wireless companies to protect the character of their communities.

Having worked with over 150 municipalities on wireless facilities issues, we know first-hand that Pennsylvania municipalities have been approving applications for wireless facilities in the rights-of-way for over seven years. It is extremely rare for a municipality to deny a wireless application. As such, there does not appear to be a problem with for which legislation is needed to correct. The actual problem that many of our clients discuss with us is the lack of wireless broadband service in many rural areas of Pennsylvania. Regrettably, H.B. 2564 is silent on this issue and does not require wireless companies to expand their networks into these areas.

This concludes the summary of the major provisions in House Bill 2564. I look forward to discussing it with you after you have reviewed it.



DISCUSSION: PUBLIC OUTREACH

AT ITS LAST MEETING, THE BOARD ASKED MR. MATOR TO EXPLORE PUBLIC OUTREACH METHODS USING EMAILS AND/OR TEXTS SO THEY CAN COMPARE THE PRACTICE AGAINST OTHER METHODS OF OUTREACH.

MR. MATOR...

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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DISCUSSION: SUNSET DRIVE

THREE RESIDENTS OF SUNSET DRIVE, A PRIVATE ROAD IN THE TOWNSHIP, REQUESTED THAT THE TOWNSHIP ADOPT THE ROAD. THIS SAME REQUEST WAS MADE IN 2016, AND THE TOWNSHIP ENGINEER ADVISED THE BOARD THAT THE ROAD DID NOT MEET THE REQUIRED SPECIFICATIONS.

MR. SHOUP AND MR. MATOR....

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

23



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Sturmsfield Drive, Baden PA 15003

Phone: 724-860-9360 Fax: 724-869-7434

shoupeng@comcast.net

March 22, 2016

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Re: Sunset Drive

Dear Mr. Payne,

Pursuant to a request by residents of Sunset Drive to make Sunset Drive itself a Township Road I have performed a review of the road and subdivision recording plans that created the private road right of way.

The private road right of way appears to have been created through two subdivision plans, as follows:

1. Sunset Hills Plan, as Revised
Plan Book Volume 147, Page 112
Recorded August 14, 1987
2. Sunset Hills Plan #2
Plan Book Volume 175, Page 179
Recorded May 15, 1992

All of the adjoining property owners to the Sunset Drive right of way who have a legal interest in the right of way will need to consent to making the right of way open to the public.

A review of the physical road itself revealed the following conflicts with the Township's Subdivision and Land Development Ordinance.

1. Section 6.3.1.K requires that all dead end streets terminate in a paved cul-de-sac having a minimum diameter of 80 feet. An alternative turnaround design (e.g. hammerhead) may be possible if approved by the Township Board of Supervisors. No paved cul-de-sac or turnaround currently exists.
2. Section 6.3.2.A requires that public roads have a maximum grade of 12%. The western end of Sunset Drive currently has a grade of 14% - 15%.

3. Section 6.3.2.C requires that the construction of a public road have certain thicknesses of stone base and various asphalt courses. The existing road cartway will need to be core drilled to determine the existing cross section of construction.
4. Sections 6.4.3.A (1)(j) and 6.4.3.A (1)(ah) require that storm sewers convey peak flows from a 25 year storm event and be a minimum of 15 inch diameter. The existing storm sewers are approximately 8 inch in diameter.
5. Section 6.4.3.A (1)(al) requires that storm sewer pipe be constructed of reinforced concrete pipe or smooth interior wall corrugated polyethylene pipe. It is believed that the existing storm sewers are PVC.
6. Section 6.4.3.A (1)(ac) requires that catch basin inlets be designed to capture the peak flows from a 25 year storm event. Two of the four inlets on the street are approximately 18 inches square and would not likely accept the required peak flows.

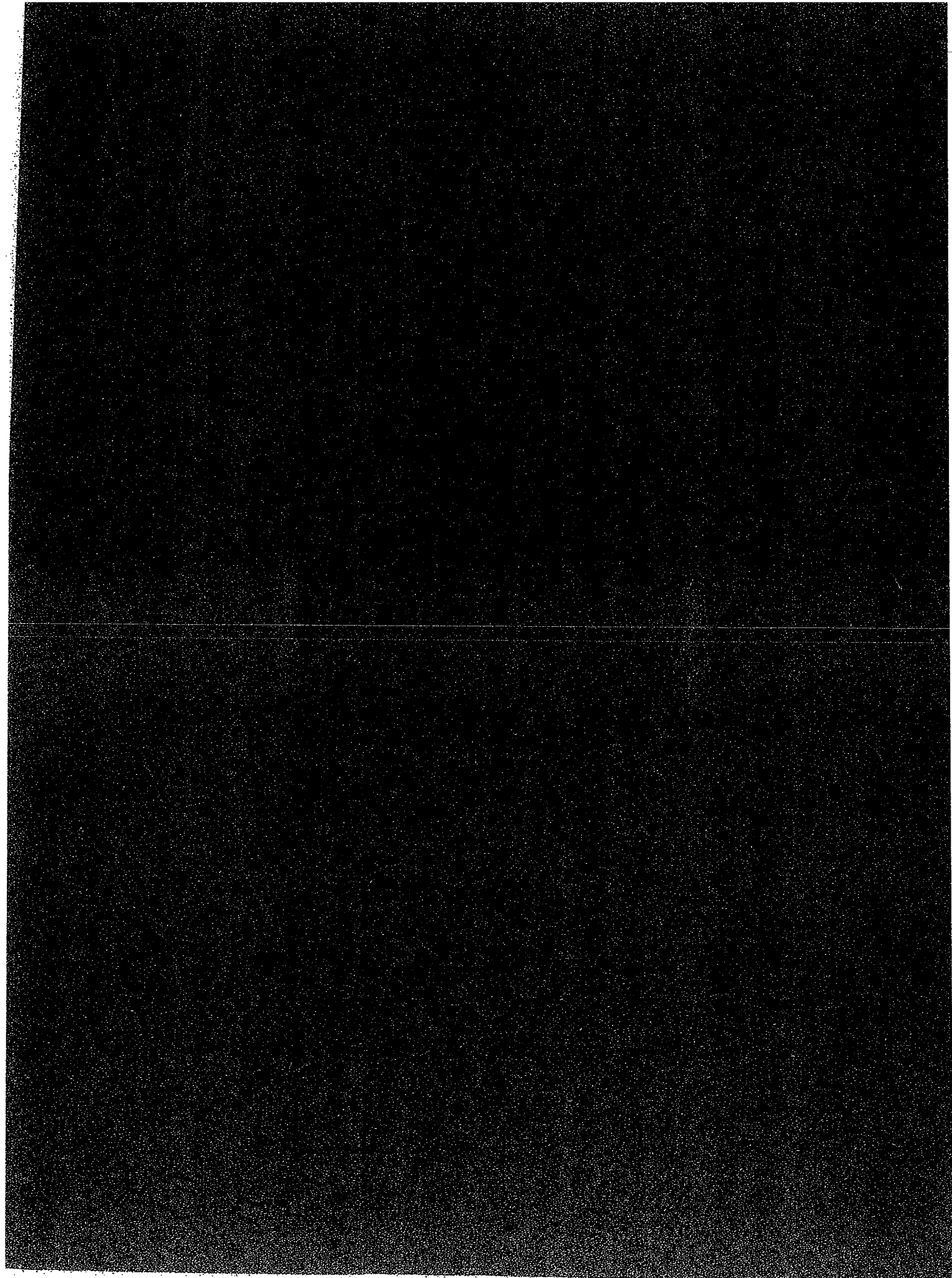
If you or the property owners would like to discuss this matter further, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'S.A. Shoup', with a large, stylized flourish underneath.

Scott A. Shoup, P.E.



COMMITTEE REPORTS

EMS COMMITTEE

Chairman – Mr. Vaerewyck

ENGINEERING & PUBLIC WORKS COMMITTEE

Chairwoman – Mrs. Romig

FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE

Chairman – Dr. DiSanti

PARKS AND RECREATION COMMITTEE

Chairwoman – Mrs. Jordan

ZONING, PLANNING, & CODE COMMITTEE

Chairman – Mr. Karpuzi

NORTH HILLS COG REPORT

Mr. Karpuzi

OLD BUSINESS

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NEW BUSINESS

- TRICK OR TREAT NIGHT IN WEST DEER WILL BE ON WEDNESDAY, OCTOBER 31st FROM 6 PM TO 8 PM

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**SET AGENDA / Regular Business Meeting
November 21, 2018**

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks and Recreation Board
12. Engineer's Report
13. Acceptance: Mueller Street Demolition Bids
14. Adoption: Ordinance No. 430/Streets in Oakwood Heights Plan
15. Committee Reports
16. Old Business
17. New Business
18. Set Agenda/December 19, 2018
19. Comments from the Public
20. Adjournment

TWO – 2018 PUBLIC BUDGET WORKSHOP MEETINGS WILL OCCUR THIS YEAR

1) Wednesday, November 7, 2018 at 7:00 p.m.

2) Immediately following the Regular Business Meeting of November 21, 2018.

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

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ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___